

Tasmania University Union Inc.
Board of Management
MINUTES

For the meeting of the TUU Board of Management held at **5:00pm on Tuesday, 21st August 2012** via Video Conference in the following rooms:

SANDY BAY –SB.MMLib.B106 Video **LAUNCESTON** – NH. X117 Video

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

The Chairman welcomed everyone to the meeting, and in particular Z. Boarder, the General Secretary now acting TUU President following S.BinTalib's resignation.

1.2 PRESENT

R.Reid L.Sykes Z.Boarder
J.Hart M.Leyden

1.3 APOLOGIES

P.Cretan D.Clerk

1.4 ABSENT

H.Rolf

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meetings

APPENDIX A

Motion *Moved* L.Sykes *Seconded* M.Leyden that the minutes of the meeting of the **TUU Board of Management** held on **17th July 2012** be accepted as a true and accurate record of the proceedings of that meeting. **CARRIED**

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

SECTION 3 – REPORTS

3.1 EXECUTIVE OFFICER'S REPORT

APPENDIX B

Further to her report J.Hart advised that the State Council elections have been deferred by one week to allow TEC to review all documentation (refer Appendix F for amended timetable). UTAS to send bulk emails regarding this election. The SRC elections will be conducted immediately following the State Council elections via the UTAS secure online voting system.

J.Hart to meet with S Taylor to discuss SLA and SSAF funding procedures.

R.Reid requested that the Inveresk lease re-assignment be finalised as soon as possible to remove TUU liability.

LSA discussion held in camera.

Motion *Resolved from the Chair* that the Board of Management accepts the Executive Officer's Report of **21st August 2012**.

3.2 ACTING PRESIDENT'S REPORT **APPENDIX C**

Z. Boarder reported that Clubs and Societies are having difficulty finding meeting rooms due to lack of availability and cost. They are looking into using clubrooms as venues for after hours meetings.

Jack Redpath, SRC Environment Officer has prepared a proposal to install solar panels on the roof of the TUU building, which will be presented to the SRC, and then State Council. Jack has been working with Corey Peterson, the UTAS Sustainability Manager on the project, and is proposing fundraising events to supplement some of the costs. BOM supported the project in principal, which would need the full support and approval from UTAS.

Motion *Moved* Z.Boarder *Seconded* L.Sykes that the Board of Management accepts the Acting President's Report of **21st August 2012**. **CARRIED**

3.3 INVESTMENT REPORT **APPENDIX D**

The Investment Report was received.

3.4 CASHFLOW ESTIMATE **APPENDIX E**

The Cashflow Estimate was received.

J.Hart advised we are still waiting on \$470K from UTAS, but the two SLA payments have now been received.

SECTION 4 – GENERAL BUSINESS

4.1 TUU 2012 ELECTIONS - Amended timetable **APPENDIX F**

As per the Executive Officer's report the elections have been deferred for one week.

Motion *Moved* Z.Boarder *Seconded* L.Sykes that the **TUU Board of Management** approves the amended Election Timetable. **CARRIED**

4.3 STRATEGIC PLAN 2012 – 2015 **APPENDIX G**

J.Hart advised that the one day Strategic Planning session was not sufficient to complete a SWOT analysis required for the Action Plan, due to the important open discussion that eventuated during the morning session. J.Hart has since had further discussions with the facilitator Andrew Farquhar and presents the following options for BOM consideration:

- i) To develop action plan without SWOT analysis, but action plan may lack relevance and commitment;
- ii) To hold one day planning day to do SWOT analysis and develop action plan;
- iii) As per (ii) plus additional day of leadership skills etc for incoming student reps.
- iv) As per (iii) plus additional half day financial workshop.

The last option also includes full implementation support from the facilitator to ensure effective and successful implementation. Whilst the cost of this option is around \$28K, eligible participants achieving a Cert IV in Business would qualify TUU for government training incentives of around \$14K.

J.Hart proposed TUU consider the last option, once new student reps are elected, provided our financial position allows for such an investment. R.Reid commented that TUU has provided training for Board members previously, and this last option offers a broader scope involving more participants, therefore the net cost of around \$14K is cost effective. L.Sykes agreed it provided great incentive and was a good team building exercise.

Motion ***Moved*** L.Sykes ***Seconded*** Z.Boarder that the **TUU Board of Management** supports further investigation into providing combined strategic and leadership training.
CARRIED

R.Reid suggested that TUU branding should be addressed immediately, and proposed that TUU run a competition for a new name. The new name can be registered as a trading name, therefore no changes to the constitution required.

4.4 ACTION LIST

APPENDIX H

- a) Regulations – need to be finalised and approved as a matter of urgency.
- b) Strategic Planning Session – Name change to be actioned immediately.
- c) Building Leases – in progress. To be completed by September.
- d) Investment Policy – in progress. To be completed by September.
- e) Property Management Proposal – investigation underway, but lease wouldn't be signed until December if the proposal is accepted, when clubroom upgrades are due to be completed.

4.5 BOM MINUTES ONLINE

Motion ***Moved*** Z.Boarder ***Seconded*** M.Leyden that the minutes of the **17th July 2012 TUU Board of Management** meeting are approved to go online, with no items excluded.
CARRIED

SECTION 5 – OTHER BUSINESS

Meeting Closed: 6:20pm

Next Meeting: Tuesday 18th September 2012