

Tasmania University Union
Board of Management
MINUTES

For the meeting of the TUU Board of Management held at **5:00pm on Tuesday, 12th March 2013** via Video Conference in the following rooms:

SANDY BAY –SB.MML.B106 Video **LAUNCESTON** – NH.A153 Video

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

The Chairman welcomed everyone to the meeting, making special mention of Nigel Ewan (observer in the absence of D. Clerk) and Vino Rajandran (Post Graduate Council President).

1.2 PRESENT

R. Reid D. Sadler A. West
J. Hart H. Rolf P. Cretan

1.3 APOLOGIES

D. Clerk

1.4 ABSENT

1.5 OBSERVERS

N. Ewan V. Rajandran

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meeting

APPENDIX A

Motion

Moved A. West ***Seconded*** H. Rolf that the minutes of the meeting of the **TUU Board of Management** held on **12th February 2013** be accepted as a true and accurate record of the proceedings of that meeting. **CARRIED**

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

SECTION 3 – REPORTS

3.1 EXECUTIVE OFFICER'S REPORT

APPENDIX B

Further to her report J. Hart advised that management will be using modern award as basis of new EA negotiations with NTEU.

The three financial planning proposals were discussed in detail. J. Hart to discuss with J. Clements and D. Clerk the process that UTAS use to select the university's financial planner. J. Hart to negotiate possible cost reduction relevant to level of service required with Godfrey Penbroke and Shadforths. General consensus was to go with either of the larger firms.

D. Sadler advised that base funding negotiations would continue with UTAS despite S. Taylor's advice to A. West that no further discussions would be held around base funding.

Motion ***Moved*** P. Cretan ***Seconded*** D. Sadler that a recommendation be prepared for the **TUU Board of Management** after consultation with D. Clerk and other relevant people at UTAS. **CARRIED**

Motion ***Moved*** P. Cretan ***Seconded*** A. West that the **TUU Board of Management** approves the payment of the 2011 outstanding invoices once J. Hart finds all in order. **CARRIED**

Observers left the room while discussion around Chair remuneration and successor took place.

R.Reid proposed that an interim Chair be recommended for appointment by Uni Council while further discussions are held with UTAS regarding Board structure and appointment process. P. Cretan suggested BOM appoint an interim Chair from within its current members.

Motion ***Moved*** A. West ***Seconded*** P. Cretan that the **TUU Board of Management** appoints H. Rolf as interim Chair until UTAS makes permanent appointment. **CARRIED**

D. Sadler to check if UTAS comfortable with appointment of interim Chair.

D. Sadler left meeting at 6:05pm.

Motion ***Moved*** P. Cretan ***Seconded*** A. West that the **TUU Board of Management** considers remuneration for the next Chair in due course. **CARRIED**

Motion ***Moved*** P. Cretan ***Seconded*** H. Rolf that the **TUU Board of Management** approves to rescind motion from 12th February 2013 BOM meeting that Chairman should be a paid position. **CARRIED**

Motion ***Resolved from the Chair*** that the TUU Board of Management accepts the Executive Officer's Report of **12th March 2013**.

3.2 PRESIDENT'S REPORT APPENDIX C

Further to her report A. West advised that the

The Board endorsed further negotiations between the TUU and UTAS for a base funding agreement. General consensus was that capital received from the sale of TUU assets should not be used to fund the ongoing provision of core services.

Motion ***Moved*** H. Rolf ***Seconded*** P. Cretan that the **TUU Board of Management** supports the recommendation by the TUU President that recurrent core funding to provide sustainable base services continue to be negotiated. **CARRIED**

Motion ***Resolved from the Chair*** that the TUU Board of Management accepts the President's Report of **12th March 2013**.

3.3 INVESTMENT REPORT APPENDIX D

The Investment Report was received.

3.4 CASHFLOW ESTIMATE

The Cashflow Estimate was received.

APPENDIX E

SECTION 4 – GENERAL BUSINESS

4.1 REMUNERATION RESEARCH PAPER

As discussed.

APPENDIX F

4.2 CHAIRMAN RECOMMENDATION

As discussed.

TABLED

4.3 INVESTMENT PROPOSALS

As discussed.

APPENDIX G

4.4 DRAFT BUDGET 2013

J. Hart presented the draft budget to Board emphasizing that the budget is in deficit and that due to ongoing negotiations with UTAS for a base funding model that it is recognised as a draft. Budgets still to be discussed by student councils. H. Rolf asked that quarterly financials against budget be presented to Board.

TABLED

Motion

Moved H. Rolf ***Seconded*** P. Cretan that the **TUU Board of Management** accepts the budget as an initial draft.

CARRIED

4.5 ACTION LIST

- a). Regulations - completed
- b). Strategic Planning – deferred.
- c). Building leases – completed.
- d). Investment Policy – in progress.
- e). Property Management Proposal – in progress.
- f). Chair Remuneration –received and deferred to a later date.
- g). Chair Successor – recommendation received. H Rolf elected as interim Chair.
- h). Budget 2013 – Draft received and approved.

APPENDIX H

4.6 BOM MINUTES ONLINE

Motion

Moved P. Cretan ***Seconded*** A. West that the minutes of the 16th October and 20th November 2012 **TUU Board of Management** meetings are approved to go online, withholding appendices.

CARRIED

Motion

Moved H. Rolf ***Seconded*** A. West that the minutes of the 12th February 2013 **TUU Board of Management** meeting are approved to go online, withholding appendices and discussion around proposed changes to university space.

CARRIED

SECTION 5 – OTHER BUSINESS

Motion

Moved H. Rolf ***Seconded*** P. Cretan that the **TUU Board of Management** expressed their appreciation to R. Reid for his input and many years of commitment and contribution to the TUU in this role.

CARRIED

R. Reid thanked all the Board members for their support over the years and wished the TUU well for the future.

Motion

Moved A. West ***Seconded*** H. Rolf that the **TUU Board of Management** approves that the members of Board be listed on the TUU website with biography.

CARRIED

Meeting Closed: 7:15pm

Next Meeting: 9th April 2013