

**Tasmania University Union
Board of Management
MINUTES**

A meeting of the TUU Board of Management was held at **5:00pm on Tuesday, 14th May 2013,**
in the TUU Boardroom, Sandy Bay campus:

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

1.2 PRESENT

Harry Rolf (Acting Chair), Alex West, Brodi Lucas, Peter Cretan, David Clerk, Jenny Hart (EO)

1.3 APOLOGIES

David Sadler

1.4 ABSENT

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meeting

APPENDIX A

Motion *Moved* A. West *Seconded* P. Cretan that the minutes of the meeting of the **TUU Board of Management** held on **16th April 2013** be accepted as a true and accurate record of the proceedings of that meeting.

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

SECTION 3 – REPORTS

3.1 EXECUTIVE OFFICER'S REPORT

APPENDIX B

SSAF Funding/ TUU Base Funding Model

J. Hart reported that this was still under negotiation with UTAS. S. Taylor has advised that some funding will be forthcoming soon.

NTEU Log of Claims

TUU Log of Claims submitted and minutes will be circulated as soon as available. It is hoped that the process should be complete within 6 months.

Financial Planning Submissions

H. Rolf and J. Hart met with Shadforths to discuss in more detail the proposed investment strategies and fees. J. Hart gave an overview of the attached proposal which contained three different risk/return portfolios. It was agreed that the Balanced Portfolio was the most appropriate for TUU's needs, and J Hart to arrange for Shadforths to do a presentation to the board.

Deed of Agreement

J. Hart reported that the TUU Solicitor had been consulted with regard to transfer options for the Inveresk Powerhouse Gallery lease.

Landlord Claim

All claims have now been settled

IT Services

J. Hart discussing the cost of IT Services with UTAS who insist that TUU pay for secondary leases which only have a service component, which is contrary to the Deed of Agreement. J Hart to contact IT manager Jeff Murray.

Car Parking

J. Hart also concerned that provisions in the Deed of Agreement for car parking are not being adhered to. D. Clerk to investigate.

Code of Conduct

J. Hart proposed that a code of conduct for TUU staff and student reps be established to assist with recent complaints of discrimination, bullying and harassment. H. Rolf was supportive noting that student representatives could be seen as volunteers and should be provided with an appropriate induction at the beginning of their term. A. West suggested that a standing item should be maintained on all Council Agenda's including Board of Management for Workplace Health and Safety.

Motion *Moved* P. Cretan *Seconded* D. Clerk that the TUU Board of Management accepts the Executive Officer's Report of **14th May 2013**.

3.2 PRESIDENT'S REPORT

APPENDIX C

SRC

A West reported that most positions at the Cradle Coast have now been filled. Unfortunately 2 resignations had been received from Launceston.

Funding

A West has met with David Sadler and Stephanie Taylor with regard to multiple year base funding, and possibilities if SSAF is repealed. Briefing papers were also provided regarding government cuts to universities and the joint campaign with NUS and NTEU.

Sydney

Following a trip to Darlinghurst and Rozelle Campuses in Sydney, concern was raised regarding the lack of services available to such a large student cohort.

Post Graduate Treasurer

A new Post Graduate Treasurer has been elected.

Motion *Moved* D. Clerk *Seconded* P. Cretan that the TUU Board of Management accepts the President's Report of **14th May 2013**.

3.3 INVESTMENT REPORT

APPENDIX D

Investment Report was received

3.4 CASHFLOW ESTIMATE

APPENDIX E

Cashflow Estimate was received

SECTION 4 – GENERAL BUSINESS

4.1 CHAIR RECOMMENDATION

J. Hart and H. Rolf met with a second potential Chairperson. They are waiting for her to forward her Expression of Interest to TUU after confirming with her employer there is no

conflict of interest, and will circulate a motion of recommendation to the Nomination Committee if the candidate is deemed suitable.

4.2 ACTION LIST

APPENDIX F

- Motion** a) Name Change
Moved A. West **Seconded** P. Cretan that this item be removed from the Action List.
- b) Investment Advice – presentation by Shadforths to be arranged
- c) Property Management Proposal – J Hart to follow up outstanding information with S Todd
- Motion** d) Chair Remuneration
Moved A. West **Seconded** P. Cretan that this item be removed from the Action List.
- e) Chair Successor – recommendation to be made to Nomination Committee
- f) Budget – H. Rolf reported that quarterly budgets will be provided to Board of Management.
- g) Board members biography – P. Cretan has completed
- h) Board of Management Terms of Reference – H Rolf will start researching. A. West reported that State Council is currently working on a submission.

4.3 BOM MINUTES ONLINE

Motion **Moved** P. Cretan **Seconded** A. West that the minutes of the 12th March 2013 **TUU Board of Management** meeting are approved to go online, withholding appendices.

Motion **Moved** P. Cretan **Seconded** A. West that the minutes of the 16th April 2013 **TUU Board of Management** meeting are approved to go online, withholding appendices.

SECTION 5 – OTHER BUSINESS

Nil

Meeting Closed: 6:15pm

Next Meeting: 11th June 2013