

**Tasmania University Union**  
**Board of Management**  
**MINUTES**

For the meeting of the TUU Board of Management held at **5:15pm on Tuesday, 12<sup>th</sup> February 2013** via Video Conference in the following rooms:

**SANDY BAY** –SB.MML.B106 Video **LAUNCESTON** – NH.X117 Video

---

SECTION 1 – INTRODUCTORY ITEMS

**1.1 WELCOME**

The Chairman welcomed everyone to the meeting, making special mention of new members A. West and D. Sadler.

R.Reid informed Board that he was unable to continue on as Chairman of the Board due to other commitments.

**1.2 PRESENT**

R. Reid    D. Clerk    D. Sadler    A. West  
J. Hart    H. Rolf    P. Cretan

**1.3 APOLOGIES**

**1.4 ABSENT**

**1.5 OBSERVERS**

SECTION 2 – MINUTES AND MATTERS ARISING

**2.1 AMENDMENTS**

**2.2 MINUTES**

**2.2.1 TUU Board of Management Meeting**

**APPENDIX A**

**Motion**

*Moved* H. Rolf    *Seconded* P. Cretan    that the minutes of the meeting of the **TUU Board of Management** held on **20<sup>th</sup> November 2012** be accepted as a true and accurate record of the proceedings of that meeting.    **CARRIED**

**2.3 MATTERS ARISING FROM PREVIOUS MEETINGS**

J. Hart advised that Charles Badenach from Shadforth's is away until 25<sup>th</sup> February. J. Hart has met with two other advisers who will submit investment proposals for next meeting. J. Hart to forward risk profile for members to complete.

SECTION 3 – REPORTS

**3.1 EXECUTIVE OFFICER'S REPORT**

**APPENDIX B**

Further to her report J. Hart advised that following the initial SSAF Working Group meeting, TUU had 14 initiatives totalling \$1.86M approved. New initiatives totalled \$500K, with the balance funding existing services previously funded by SLA funds, VCs grant, interest and other income.

The two TUU SSAF initiatives that were rejected included funds to employ a Sports Property Officer required under the Sports Property Management proposal, CSD submitted the same initiative. The second initiative rejected was for funds to renovate the Sandy Bay TUU area, due to the current review of university space.

Uni-Mowbray Tigers Cricket Club have sent letters of apology to the student that was assaulted following one of their functions late last year, and to the security guards abused. They have also sent a letter of commitment to TUU to comply with all conditions of the clubroom lease.

UTAS lease still has not been received for signature. D. Clerk to follow up.

NTEU log of claims – Board expressed its concern that negotiations with NTEU would be costly and lengthy, and should use the relevant modern award as a starting point. J. Hart has engaged TCCI on a consultancy basis, and advised the previous EA had expired.

J. Hart advised that during discussions with KPMG, it was highlighted that TUU's financial statements would be very basic without the disclosure of commercial activity results. Does the Board want any other relevant non-legislative disclosure for stakeholders? No suggestions.

J. Hart expressed her appreciation to D. Sadler and S. Taylor for their support in dealing with persons associated with the NLC who had been harassing TUU staff and student representatives.

D. Clerk asked if TUU was WHS compliant. J Hart advised TUU was adopting some of the UTAS WHS policy, and would liaise with C. Smythe to determine what additional requirements TUU would need to undertake.

**Motion**                    **Moved** P. Cretan                    **Seconded** H. Rolf                    that the TUU Board of Management accepts the Executive Officer's Report of **12<sup>th</sup> February 2013.**                    **CARRIED**

### **3.2      PRESIDENT'S REPORT**

### **APPENDIX C**

Further to her report A. West advised that the Vice-Chancellor is yet to respond to issues raised in her base funding proposal. General consensus was that we need a base funding model for core services to provide certainty and ability to plan. J. Hart to prepare draft budget and assess any shortfall in funding which would then be used as a basis for further discussions with UTAS on a base funding model. A. West opposed TUU funding to be sourced from SSAF funding for core services. SSAF funding should be used for new initiatives. Further base funding proposals should be endorsed by Board before being sent to Vice-Chancellor.

**Motion**                    **Moved** A. West                    **Seconded** P. Cretan                    that the TUU Board of Management accepts the President's Report of **12<sup>th</sup> February 2013.**                    **CARRIED**

*H. Rolf left meeting at 7pm.*

### **3.3      INVESTMENT REPORT**

### **APPENDIX D**

The Investment Report was received.

### **3.4      CASHFLOW ESTIMATE**

### **APPENDIX E**

The Cashflow Estimate was received.

SECTION 4 – GENERAL BUSINESS

- |            |                                                           |                          |
|------------|-----------------------------------------------------------|--------------------------|
| <b>4.1</b> | <b>TUU SSAF SUBMISSIONS</b><br>As discussed in EO Report. | <b><u>APPENDIX F</u></b> |
| <b>4.2</b> | <b>CORRESPONDENCE</b><br>The Correspondence was received. | <b><u>APPENDIX G</u></b> |
| <b>4.3</b> | <b>ACTION LIST</b><br>To carry forward.                   | <b><u>APPENDIX H</u></b> |
| <b>4.4</b> | <b>BOM MINUTES ONLINE</b><br>To be carried forward.       |                          |

SECTION 5 – OTHER BUSINESS

- 5.1** R. Reid tabled Letter of Resignation to take effect from 12th March 2013. **TABLED**

R. Reid has approached a couple of people for consideration, and stated it is important for the Chair to be independent and from the north of the state to maintain a balanced Board structure. R. Reid asked P. Cretan to take on Acting Chair until a successor was appointed, however P. Cretan declined due to other commitments. Uni Council is responsible for appointing a successor, but TUU is welcome to submit potential candidates.

A. West stated that it would be a good time to have equal student representation on the Board; however this would require amendments to the constitution. General consensus was that it is important to have independent Board members.

**Motion**      ***Moved*** P. Cretan      ***Seconded*** D. Clerk      that **TUU Board of Management** Chairman should be a paid position, and J. Hart to bring recommendation to next meeting.      **CARRIED**

**Meeting Closed:** 7:20pm  
**Next Meeting:** 12<sup>th</sup> March 2013