

Tasmania University Union  
**Board of Management**  
**MINUTES**

For the meeting of the TUU Board of Management held at **5:05pm on Tuesday, 20<sup>th</sup> November 2012** via Video Conference in the following rooms:

**SANDY BAY** – SB.MMLib.B106 Video    **LAUNCESTON** – NH. X117 Video

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SECTION 1 – INTRODUCTORY ITEMS

**1.1 WELCOME**

The Chairman welcomed everyone to the meeting, making special mention of A. West, the TUU President elect.

**1.2 PRESENT**

R. Reid    M. Leyden    D. Clerk    Z. Boarder  
J. Hart    L. Sykes    H. Rolf

**1.3 APOLOGIES**

P. Cretan

**1.4 ABSENT**

**1.5 OBSERVERS**

A. West

SECTION 2 – MINUTES AND MATTERS ARISING

**2.1 AMENDMENTS**

**2.2 MINUTES**

**2.2.1 TUU Board of Management Meetings**

**APPENDIX A**

**Motion**

***Moved*** H. Rolf    ***Seconded*** Z. Boarder    that the minutes of the meeting of the **TUU Board of Management** held on **16<sup>th</sup> October 2012** be accepted as a true and accurate record of the proceedings of that meeting.

**CARRIED**

**2.3 MATTERS ARISING FROM PREVIOUS MEETINGS**

SECTION 3 – REPORTS

**3.1 EXECUTIVE OFFICER'S REPORT**

**APPENDIX B**

Further to her report, J.Hart commented that the NUS delegate elections contained a large number of informal votes due to voters not reading the instructions to vote for up to 6 delegates. It was suggested that, if possible, a pop up message appear to alert the voter that their vote is informal.

The University Mowbray Cricket Club is to be advised in writing of the licensing and lease requirements for continued occupancy of clubrooms, and a letter of apology be sent to the student assaulted.

R.Reed advised that under the Deed of Agreement TUU is not responsible for structural damage to previously leased property, and we should seek legal advice on this matter.

Outstanding invoices for \$148K have been received from UTAS, with obvious discrepancies. J.Hart is in the process of negotiating the charges with A. Sundstrup at UTAS.

Renovations to the TUU Sandy Bay building will require SSAF funding approval early in 2013 before commencement.

**Motion**      ***Moved*** M. Leyden      ***Seconded*** H. Rolf      that the **TUU Board of Management** accepts the Executive Officer's Report of 20th November 2012.

**CARRIED**

**3.2      ACTING PRESIDENT'S REPORT**

**APPENDIX C**

Further to her report Z. Boarder advised she received a letter from Minister Nick McKim regarding the University Council and the UTAS Amendment Bill 2012. Letter is to be forwarded on to Board members.

**Motion**      ***Moved*** L. Sykes      ***Seconded*** H. Rolf      that the **TUU Board of Management** accepts the Acting President's Report for November 2012.

**CARRIED**

**3.3      INVESTMENT REPORT**

**APPENDIX D**

The Investment Report was received.

**3.4      CASHFLOW ESTIMATE**

**APPENDIX E**

The Cashflow Estimate was received.

UTAS are yet to pay the third party rental to the TUU, as per Deed of Agreement.

**SECTION 4 – GENERAL BUSINESS**

**4.1      2012 STUDENT REPRESENTATIVE ELECTION RESULTS**

**APPENDIX F**

The 2012 Student Representative Election Results were received.

**4.2      SHADFORTH'S INVESTMENT PROPOSAL**

**APPENDIX G**

Shadforth's Investment Proposal was received.

Discussion deferred due to P. Cretan's absence. It was proposed that Shadforths be invited to do presentation to Board. Alternate proposals are to be sought from other financial advisers and UTAS.

**4.3      PROPOSED CONSTITUTION**

**APPENDIX H**

R. Reid thanked the Constitutional Committee for their hard work. The process has included six months of consultations by the Constitutional Review Committee, including consideration of external submissions.

All proposed changes to the Constitution were discussed in detail, and included the following:-

- Sports and Societies Councils should operate on a statewide basis, with the Presidents of these two Councils being members of State Council, however this would not be effective until after the next election for these two positions.
- References to General Manager of TUU be amended to Executive Officer of TUU

- All councils of the TUU other than the Statewide Council are to be referred to as subsidiary councils, including Postgraduate Council, Regional Student Representative Councils, Sports Council and Societies Council.
- Elections for subsidiary councils may be held at the same time as Statewide Council if appropriate, and provision for elections to be held on-line.
- Delete General Secretary of State Council to be non-voting member
- The introduction of General Members to replace Honorary Student Members, however this was not approved by Board on the basis that all enrolled students are members of TUU.
- Changes to the membership of Board requires consultation with UTAS, therefore was not approved by Board.

**Motion**      ***Moved*** R. Reid      ***Seconded*** H. Rolf      that the **TUU Board of Management** supports in principle the changes recommended for early implementation, not including clause 13 Membership of the Board. This item should be discussed at a member level, and additional input into the electoral process should be sought.

**CARRIED**

**4.4      TUU REGULATIONS**

The TUU Regulations were received.

**APPENDIX I**

**4.5      ACTION LIST**

**APPENDIX J**

a) Regulations

**Motion**      ***Moved:*** H. Rolf      ***Seconded*** Z. Boarder      that the **TUU Board of Management** endorses the Regulations.      **CARRIED**

b) Strategic Planning Session – TUU branding – J. Hart searched register and the two names TUSA and TUSS are available. TAS was excluded as it was felt that TUU would lose its identity as TAS. It was stated that having student in name was important for identity purposes. SRC to consider a third name and bring suggestion to next Board meeting. Names to be registered when third alternative is agreed upon. Referendum to be held when we have a shortlist.

c) Building Leases – as discussed in EO’s Report. Waiting on an amended lease with clauses 16.1 and 16.2 removed. J. Hart to follow up with UTAS. Lease to be signed once these clauses are removed.

d) Investment Policy – Shadforth’s investment proposal as discussed in 4.2.

e) Property Management Proposal – waiting on UTAS audit report for UMSSC to progress.

**4.6      BOM MINUTES ONLINE**

Deferred to next meeting.

## SECTION 5 – OTHER BUSINESS

### **5.1 BOM SUCCESSION PLAN**

D.Clerk advised that M. Leyden's and D Clerk's term as members of TUU Board expires at the end of 2012. Need to discuss with Vice Chancellor membership succession for 2013. D. Clerk recommended someone like D.Sadler being the Deputy Vice-Chancellor (Students & Education) would be appropriate to give more of a student focus at Board level.

R. Reid thanked H.Rolf, Z. Boarder and L.Sykes for their time on Board.

**Meeting Closed:** 7:05pm

**Next Meeting:** Meetings for 2013 to take place second Tuesday of month.