

**Tasmania University Union  
Board of Management  
MINUTES**

For the meeting of the TUU Board of Management held at **5:00pm on Wednesday, 16<sup>th</sup> October 2013** via Video Conference in the following rooms:

**SANDY BAY** –SB .MML.B102 Video **LAUNCESTON** – NH. A049 Seminar Room

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SECTION 1 – INTRODUCTORY ITEMS

**1.1 WELCOME**

**1.2 PRESENT**

P. Cretan J. Hart D. Clerk D. Sadler

**1.3 APOLOGIES**

H. Rolf

**1.4 ABSENT**

A. West B. Lucas

SECTION 2 – MINUTES AND MATTERS ARISING

**2.1 AMENDMENTS**

**2.2 MINUTES**

**2.2.1 TUU Board of Management Meeting**

**APPENDIX A**

**Moved from the Chair** that the minutes of the meeting of the **TUU Board of Management** held on **10<sup>th</sup> September 2013** be accepted as a true and accurate record of the proceedings of that meeting subject to ratification at the next Board meeting.

**2.3 MATTERS ARISING FROM PREVIOUS MEETINGS**

SECTION 3 – REPORTS

**3.1 EXECUTIVE OFFICER'S REPORT**

**APPENDIX B**

EA negotiations, and in particular TUU staff wages compared to UTAS EA staff wages were discussed. The cost to move TUU staff wages directly to UTAS EA wages would be approximately \$200K in year 1, which D Clerk advised UTAS would not fund.

J. Hart to amend Investment Policy as per UTAS recommendations and present to next Board meeting for approval.

D. Clerk to review UTAS decision regarding TUU car parking cost.

**Moved from the Chair** that the TUU Board of Management accepts the Executive Officer's Report of **16<sup>th</sup> October 2013**.

- 3.2 PRESIDENT'S REPORT**  
No Report
- 3.3 INVESTMENT REPORT** **APPENDIX C**  
The Investment Report was received.
- 3.4 CASHFLOW ESTIMATE** **APPENDIX D**  
The Cashflow Estimate was received.
- 3.5 FINANCE REPORTS** **APPENDIX E**  
The Bank Reconciliation and General Journal report for July to September 2013 were received.

#### SECTION 4 – GENERAL BUSINESS

- 4.1 WORK HEALTH AND SAFETY** **APPENDIX F**  
The Work Health and Safety Report was received.  
J.Hart to follow up outstanding WH&S issues with Jane Hanna.
- 4.2 BOARD REVIEW**  
Andrew Farquhar engaged as facilitator, and circulated survey to 57 stakeholders including TUU staff, students and UTAS managers, with 31 responses received. Survey results to be discussed by BOM to develop recommendations for Uni Council.
- 4.3 ACTION LIST** **APPENDIX G**  
a) Investment Advice – Shadforths to present investment recommendations.  
b) Board members biography – defer for 2014 Board members.  
c) Board Review – as discussed. Facilitator engaged and survey undertaken to progress review by next BOM meeting.  
d) WH&S Issues – J Hart to follow up outstanding issues.
- 4.4 BOM MINUTES ONLINE**  
Motion for the minutes of the 10<sup>th</sup> September 2013 **TUU Board of Management** meeting to be approved to go online, withholding appendices to be deferred to the next meeting.

#### SECTION 5 – OTHER BUSINESS

**Meeting Closed:** 6:00pm

**Next Meeting:** 20<sup>th</sup> November 2013