

TASMANIA UNIVERSITY UNION
Board of Management
MINUTES

For the meeting of the TUU Board of Management held on **Tuesday 30 October 2018** at **4:30pm**
via video conference in the following rooms:
SANDY BAY – TUU Boardroom, **LAUNCESTON** – TUU Boardroom

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

S. Muller welcomed everyone to the meeting.

1.2 PRESENT

Sophie Muller	Michael Stoddart	Arno Dubois	Jessica Robinson
Sean Kebbell	Jo Willsmore	Margaret Otlowski (arrived 5:13pm)	
In Attendance:	Jenny Hart (EO/Exec. Secretary)	Ingrid Lagerewskij (Minutes Secretary)	
	Finn Dorney (Shadforth's)	Sam Baker (Shadforth's)	

1.3 APOLOGIES

1.4 ABSENT

1.5 OBSERVERS

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meeting

APPENDIX A

Motion **Moved:** J. Robinson **Seconded:** M. Stoddart that the minutes of the meeting of the TUU Board of Management held on 25 September 2018 be accepted as a true and accurate record of the proceedings of that meeting. **CARRIED**

2.2.2 TUU Board of Management Meeting Minutes Online

Motion **Moved:** J. Robinson **Seconded:** M. Stoddart that the minutes of the meeting of the TUU Board of Management held on 25 September 2018 are approved to go online, withholding appendices and any sensitive discussions. **CARRIED**

2.2.3 Student Media 'Togatus' Committee Minutes

APPENDIX B

The minutes of the Student Media 'Togatus' Committee Meeting held on 25th September 2018 were received.

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

APPENDIX C

- a) Conference Travel Policy - agenda item.
- b) TUU Investment Portfolio - UTAS to provide Board with proposal to manage TUU investment portfolio.
- c) Regulations - State Council and Sports and Societies Councils to update Regulations for Board consideration.
- d) Strategic review - Planning day held.

- e) Togatus article - S. Muller responded to correspondence. J. Hart to circulate response to Board members.
- f) TUU Funding 2019 - S. Muller requested clarification from D. Clark. S. Muller received advice of no change to 2019 TUU funding.
- g) State Council Budget - J. Robinson advised no changes made to budget. Completed.
- h) TUU North Office relocation - space no longer available. Completed.

SECTION 3 – CORRESPONDENCE

3.1 INWARD CORRESPONDENCE

APPENDIX D

Shadforth - Investment Recommendation Rio Tinto

3.2 OUTWARD CORRESPONDENCE

APPENDIX E

UTAS - Request for 2019 funding clarification

UTAS - TUU response in relation to A. Wilkie query

J. Hart to circulate to Board A. Wilkie correspondence forwarded to S. Muller by UTAS. S. Muller noted in her response that minutes from State Council and SRC meetings are to be provided to Board.

The Inward and Outward Correspondence was received.

SECTION 4 – MATTERS FOR DISCUSSION

4.1 STRATEGIC REVIEW

APPENDIX F

Board reviewed outcome of strategic planning workshop. S. Muller, J. Hart, J. Robinson and G. Flower to meet to discuss measures for strategic goals and scoping of priorities prior to next Board meeting.

4.2 TRAVEL AND CONFERENCE POLICY

APPENDIX G

Board discussed draft policy. J. Hart and M. Stoddart to amend policy as discussed and present to Board.

4.3 EO PERFORMANCE REVIEW

APPENDIX H

J. Hart and I. Lagerewskij left the meeting for this agenda item. Discussions held in camera.

SECTION 5 – MATTERS FOR NOTING

5.1 EXECUTIVE OFFICER'S REPORT

APPENDIX I

J. Hart provided further updates to her report.

Elections - J. Hart outlined issues during elections and recommended that TUU have separate account to the University in Bigpulse online election system; that all onshore students are able to vote for all TUU positions if they chose to irrespective of their residential address or enrolment location; and that eligibility for nomination is more flexible to allow distance students to nominate in the region they reside. Board agreed to J. Hart's recommendations.

The Executive Officer's Report of 30th October 2018 was received.

5.2 PRESIDENT'S REPORT

APPENDIX J

The President's Report of 30th October 2018 was received.

5.3 WORK HEALTH AND SAFETY REPORT

APPENDIX K

The Work Health and Safety Report was received.

5.4 FINANCIAL RECONCILIATION

APPENDIX L

The General Journal and Bank Reconciliation Reports were received.

