

TASMANIA UNIVERSITY UNION

Board of Management

MINUTES

For the meeting of the TUU Board of Management held at **4:30pm** on **Tuesday, 16th June 2015**
via video conference in

SANDY BAY – Tasmanian Institute of Learning & Teaching (TILT) Video Room and
LAUNCESTON – TUU Boardroom, Newnham

SECTION 1 – INTRODUCTORY ITEMS

1 WELCOME

S. Overland welcomed everyone to the meeting.

1.1 PRESENT

Simon Overland	Jenny Hart	Heidi La Paglia	Clark Cooley
Michael Stoddart	Jane Botica	Ingrid Lagerewskij	

1.2 PRESENT

1.3 APOLOGIES

David Sadler Hina Durrani

1.4 ABSENT

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meeting

APPENDIX A

Motion **Moved:** M. Stoddart **Seconded:** J. Botica that the minutes of the meeting of the TUU Board of Management held on 19th May 2015 be accepted as a true and accurate record of the proceedings of that meeting. **CARRIED**

2.2.2 TUU Board of Management Meeting Minutes Online

Motion **Moved:** M. Stoddart **Seconded:** J. Botica that the minutes of the 19th May 2015 TUU Board of Management meeting are approved to go online, withholding appendices and any sensitive discussions. **CARRIED**

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

APPENDIX B

SECTION 3 – CORRESPONDENCE

3.1 INWARD CORRESPONDENCE

APPENDIX C

Shadforth's Recommendation – NAB Entitlement Offer

3.2 OUTWARD CORRESPONDENCE

The Inward Correspondence was accepted.

SECTION 4 – MATTERS FOR DISCUSSION

4.1 2014 AUDITED FINANCIAL STATEMENTS

APPENDIX D

The Audited Financial Statements were received.

Motion

Moved: M.Stoddart **Seconded:** J. Botica that the TUU Board of Management approves the 2014 Financial Statements, and authorises the Chair and President to sign the Statement by the Board of Management, and the Executive Officer to sign the Representation Letter. **CARRIED**

4.2 DRAFT AUDIT REPORT

APPENDIX E

The Draft Audit Report was received.

J. Hart to follow up Management letter with KPMG.

4.3 STUDENT MEDIA

Legal advice yet to be received.

4.4 STRATEGIC DISCUSSION

Student Experience Committee yet to review Student Experience Plan.

4.5 GOVERNANCE AND ACCOUNTABILITY FRAMEWORK

APPENDIX F

Board discussed Election Review update noting the following:

- H. La Paglia to discuss with State Council suggested campaign blackout during voting period.
- Breaches of election rules to be dealt with by an election tribunal made up of EO, Hobart TUU advocate and one person selected from a pool of UTAS staff members approved by Board.
- Appeals to be considered by Board.
- Consideration being given to disclosure of tickets on ballot paper.

4.6 SOCIAL MEDIA POLICY

APPENDIX G

Board discussed the Social Media Policy. J. Hart to amend policy with suggested changes and circulate to Board for comment.

4.7 MEDIA POLICY

APPENDIX H

Board discussed the Media Policy. It was generally agreed that the State President as representative of State Council comment on matters relating to State Council, and EO as representative of Board comment on matters relating to Board. J. Hart to amend policy with suggested changes and circulate to Board for comment.

SECTION 5 – MATTERS FOR NOTING

5.1 EXECUTIVE OFFICER'S REPORT

APPENDIX I

The Executive Officer's Report of 16th June 2015 was received.

5.2 PRESIDENT'S REPORT

APPENDIX J

The President's Report of 16th June 2015 was received.

5.3 WORK HEALTH AND SAFETY REPORT

APPENDIX K

The Work Health and Safety Report was received.

5.4 FINANCIAL RECONCILIATION

The General Journal and Bank Reconciliation were received.

APPENDIX L

5.5 INVESTMENT REPORTS

- TUU Investment Report
- Shadforth's Portfolio May Valuation

The Investment Reports were received.

APPENDIX M

APPENDIX N

5.6 CASHFLOW ESTIMATE

The Cashflow Estimate was received.

APPENDIX O

5.7 SSAF/BASELINE FUNDING ACQUITTAL REPORT

The SSAF/Baseline Funding Acquittal Report was received.

APPENDIX P

SECTION 6 – GENERAL BUSINESS

6.1 125 ANNIVERSARY BALLS

Budgets for Sydney and Launceston Balls discussed and endorsed by Board.

Meeting Closed: 6:33pm

Next Meeting: 21st July 2015 in Launceston