

TASMANIA UNIVERSITY UNION
Board of Management
MINUTES

For the meeting of the TUU Board of Management held on **Tuesday 21 August 2018 at 4:30pm**
via video conference in the following rooms:
SANDY BAY – TUU Boardroom, **LAUNCESTON** – TUU Boardroom

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

S. Muller welcomed everyone to the meeting.

1.2 PRESENT

Sophie Muller	Margaret Otlowski	Jo Willsmore (arrived 5 pm)
Jessica Robinson	Sean Kebbell	Arno Dubois (departed 5 pm)
In Attendance:	Jenny Hart (EO/Exec. Secretary)	Ingrid Lagerewskij (Minutes Secretary)

1.3 APOLOGIES

Michael Stoddart

1.4 ABSENT

1.5 OBSERVERS

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meeting

APPENDIX A

Motion **Moved:** J. Robinson **Seconded:** M. Otlowski that the minutes of the meeting of the TUU Board of Management held on 31 July 2018 be accepted as a true and accurate record of the proceedings of that meeting. **CARRIED**

2.2.2 TUU Board of Management Meeting Minutes Online

Motion **Moved:** J. Robinson **Seconded:** M. Otlowski that the minutes of the 31 July 2018 TUU Board of Management meeting are approved to go online, withholding appendices and any sensitive discussions. **CARRIED**

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

APPENDIX B

- a) Conference Travel Policy – policy to be redrafted and presented to Board.
- b) TUU Investment Recommendations – Shadforth's rebalancing recommendation to be re-circulated to Board for consideration.
- c) Togatus Committee - letter of appreciation sent to David Beniuk.
- d) Strategic Review/Constitution/Regulation changes – Agenda item 4.1, 4.2 and 4.3.
- e) Equal Opportunity Exemptions – J. Robinson advised renewal of exemptions for SRC positions should be approved within two weeks.

SECTION 3 – CORRESPONDENCE

3.1 INWARD CORRESPONDENCE

APPENDIX C

UTAS – S. Muller appointment as TUU Chair

3.2 OUTWARD CORRESPONDENCE

APPENDIX D

D. Beniuk – Letter of Appreciation

The Inward and Outward Correspondence was received.

SECTION 4 – MATTERS FOR DISCUSSION

4.1 STRATEGIC REVIEW

S. Muller acknowledged the progress to date by State Council in restructuring the SRCs, and drafting the necessary changes to the Constitution and Regulations to complete Stage 1 of the Strategic Review. Board supported the proposed structural changes to State Council and SRCs, which require constitutional changes before the election can be commissioned.

It was noted that the next phase of the strategic review should focus on long term strategic planning, and the proposed changes not approved in 4.2 and 4.3 below should be discussed during this phase.

A. Dubois departed at 5:00 pm.

J. Willsmore arrived at 5:00 pm

4.2 CONSTITUTION

APPENDIX E

Board discussed State Council's proposed changes to the TUU Constitution. Proposed changes to the name of State Council, subsidiary councils and regional SRC positions were not approved in this round of discussions. J. Hart to update agreed changes to the Constitution to abolish Postgraduate Council, Education Council and Education President, rename General Secretary position and introduce the Tasmania University Student Council (TUSC), before circulating to Board members for review.

Motion

Moved: J. Willsmore **Seconded:** M. Otlowski that the TUU Board of Management endorses changes to the TUU Constitution as discussed. **CARRIED**

4.3 REGULATIONS

APPENDIX F

Board discussed State Council's proposed changes to the TUU Regulations. J. Hart to update agreed changes to the Regulations and circulate to Board members for review.

Further changes to Regulations to include Sports Council, Societies Council and Tasmania University Student Council (TUSC) into the Regulations, to be redrafted by State Council for Board consideration. Suggested that the aims and objectives of TUSC should be to focus on learning and teaching, research, unit design, quality and standards, and student experience for on-campus and distance students within each council member's school.

Motion

Moved: J. Robinson **Seconded:** S. Kebbell that the TUU Board of Management endorses the changes to the TUU Regulations as discussed, including the deletion of the Postgraduate Council, the Education Council and agreed regional SRC positions. **CARRIED**

SECTION 5 – MATTERS FOR NOTING

5.1 EXECUTIVE OFFICER'S REPORT

APPENDIX G

Further to her report J. Hart advised that the Student Media Committee had recommended the online Togatus article be removed while the matter is investigated.

The Executive Officer's Report of 21st August 2018 was received.

5.2 PRESIDENT'S REPORT

The President's Report of 21st August 2018 was received.

[APPENDIX H](#)

5.3 WORK HEALTH AND SAFETY REPORT

The Work Health and Safety Report was received.

[APPENDIX I](#)

5.4 FINANCIAL RECONCILIATION

The General Journal and Bank Reconciliation Reports were received.

[APPENDIX J](#)

5.5 INVESTMENT REPORTS

- TUU Investment Report
- Shadforths' July Portfolio Valuation Report

[APPENDIX K](#)

[APPENDIX L](#)

Board discussed the previous deferral of requesting the University to provide a proposal to manage TUU investments, and agreed to send letter of request to J. Willsmore noting that it was for exploring options only.

The Investment Reports were received.

5.6 CASHFLOW ESTIMATE

The Cashflow Estimate was received.

[APPENDIX M](#)

5.7 SSAF/BASELINE FUNDING ACQUITTAL REPORT

The SSAF/Baseline Funding Acquittal Report was received.

[APPENDIX N](#)

SECTION 6 – GENERAL BUSINESS

6.1 ELECTIONS

Revised election timetable circulated to Board members, noting that timing of Special General Meeting with Chancellor is critical to ensure elections held before end of semester.

Meeting Closed: 6:25 pm

Next Meeting: 25 September 2018