

# TASMANIA UNIVERSITY UNION

## Board of Management

### MINUTES

For the meeting of the TUU Board of Management held at **4:30pm** on **Tuesday, 27<sup>th</sup> September 2016**  
via video conference in the following rooms:

**SANDY BAY** – Tasmanian Institute of Learning & Teaching (TILT) Video Room and  
**LAUNCESTON** – TUU Boardroom, Newnham

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#### SECTION 1 – INTRODUCTORY ITEMS

##### 1.1 WELCOME

S. Overland welcomed everyone to the meeting

##### 1.1 PRESENT

Simon Overland	Tomas Rolf	Jenny Hart	Jane Botica-Jones
Simon Burnett	David Sadler	Caleb Dunn	Michael Stoddart
Ingrid Lagerewskij			

##### 1.2 APOLOGIES

#### SECTION 2 – MINUTES AND MATTERS ARISING

##### 2.1 AMENDMENTS

##### 2.2 MINUTES

2.2.1 TUU Board of Management Meeting

APPENDIX A

**Motion**      **Moved:** D. Sadler      **Seconded:** T. Rolf      that the minutes of the meeting of the TUU Board of Management held on 23<sup>rd</sup> August 2016 be accepted as a true and accurate record of the proceedings of that meeting.      **CARRIED**

2.2.2 TUU Board of Management Meeting Minutes Online

**Motion**      **Moved:** T. Rolf      **Seconded:** J. Botica-Jones      that the minutes of the 23<sup>rd</sup> August 2016 TUU Board of Management meeting are approved to go online, withholding appendices and any sensitive discussions.      **CARRIED**

##### 2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

APPENDIX B

- a) Strategic Discussion – J. Hart to invite S. Taylor to October Board meeting. Board discussed engaging external consultant to undertake strategic review.
- b) Conference travel – T. Rolf to amended policy as discussed and bring back to Board. NUS observers to apply to State Council and Board for travel subsidy to attend conference
- c) Board Membership – J. Hart to make further amendments to Constitution as discussed by Board and circulate for approval.
- d) Relocation of Newnham Campus – Information has been provided to students throughout the process. Consultation with AMC students has been undertaken. Consultation with students to be relocated is planned for near future.
- e) Student Media Committee – No response from Editor-in-Chief. Committee to meet with new Editor-in-Chief when appointed.
- f) Induction – Organised for 9 –11<sup>th</sup> November, and will include corporate governance training for student Board members.

## SECTION 3 – CORRESPONDENCE

### **3.1 INWARD CORRESPONDENCE**

APPENDIX C

Shadforth's – Recommendation re Telstra Buyback Offer

#### **Motion**

**Moved:** J. Botica-Jones      **Seconded:** M. Stoddart      that the TUU Board of Management approves the Telstra Buyback Offer as recommended by Shadforth's.

CARRIED

### **3.2 OUTWARD CORRESPONDENCE**

APPENDIX D

Scav Hunt Media Release

The Inward and Outward Correspondence was received.

## SECTION 4 – MATTERS FOR DISCUSSION

### **4.1 CONSTITUTION**

APPENDIX E

J. Hart to make further amendments regarding proxies as discussed by Board.

### **4.2 SPORTS COUNCIL AND SOCIETIES COUNCIL REGULATIONS**

APPENDIX F

The Sports Council and Societies Council Regulations were discussed. T. Rolf commented that clauses 4.11 of Societies Council Regulations and 5.11 of Sports Council regulations did not comply with TUU Constitution, as Regulations do not require ratification by Board.

## SECTION 5 – MATTERS FOR NOTING

### **5.1 EXECUTIVE OFFICER'S REPORT**

APPENDIX G

J. Hart to invite S. Taylor to next Board meeting to discuss proposed SSAF funding arrangements for 2017.

The Executive Officer's Report of 27<sup>th</sup> September 2016 was received.

### **5.2 PRESIDENT'S REPORT**

TABLED

Request for NUS observers discussed and resolved that they have to apply to State Council and Board to receive funding to attend conference.

Environmental projects funding discussed. Board agreed to fund projects if SSAF funding not approved.

Sydney TUU advocate proposal to be included in Strategic Review.

Postgrad travel request discussed. S. Burnett to follow up possibility of funding by CODES for SEG field trip. If no financial support from CODES, Board will consider funding by circular motion, but without setting precedent.

Receive the President's Report of 27<sup>th</sup> September 2016

### **5.3 WORK HEALTH AND SAFETY REPORT**

APPENDIX H

The Work Health and Safety Report was received.

### **5.4 FINANCIAL RECONCILIATION**

APPENDIX I

The General Journal and Bank Reconciliation Reports were received.

### **5.5 INVESTMENT REPORTS**

- TUU Investment Report [APPENDIX J](#)
- Shadforths' Monthly Portfolio Valuation – August 2016 [APPENDIX K](#)
- Shadforths' Administration Service Example Report [APPENDIX L](#)

Board discussed proposed Administration Service, but did not support proceeding due to lack of real benefit relevant to cost factor.

The Investment Reports were received.

#### **5.6 CASHFLOW ESTIMATE**

[APPENDIX M](#)

The Cashflow Estimate was received.

#### **5.7 SSAF/BASELINE FUNDING ACQUITTAL REPORT**

[APPENDIX N](#)

The SSAF/Baseline Funding Acquittal Report was received.

### **SECTION 6 – GENERAL BUSINESS**

Meeting Closed: 6:24pm

Next Meeting: 25<sup>th</sup> October 2016