

TASMANIA UNIVERSITY UNION

Board of Management

MINUTES

For the meeting of the TUU Board of Management held at **4:30pm on Tuesday, 28th June 2016**
via video conference in the following rooms:

SANDY BAY – Tasmanian Institute of Learning & Teaching (TILT) Video Room and
LAUNCESTON – TUU Boardroom, Newnham

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

S. Overland welcomed everyone to the meeting

1.2 PRESENT

Simon Overland

Tomas Rolf

Jenny Hart

Michael Stoddart

Caleb Dunn

Jane Botica-Jones

Ingrid Lagerewskij

1.3 APOLOGIES

David Sadler

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meeting

APPENDIX A

Motion **Moved:** J. Botica-Jones **Seconded:** M. Stoddart that the minutes of the meeting of the TUU Board of Management held on 24th May 2016 be accepted as a true and accurate record of the proceedings of that meeting. **CARRIED**

2.2.2 TUU Board of Management Meeting Minutes Online

Motion **Moved:** T. Rolf **Seconded:** M. Stoddart that the minutes of the 24th May 2016 TUU Board of Management meeting are approved to go online, withholding appendices and any sensitive discussions. **CARRIED**

2.2.3 TUU Annual General Meeting

APPENDIX B

The minutes of the TUU Annual General Meeting held on 21st June 2016 were received.

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

APPENDIX C

- a) Strategic Discussion – sub-committee have met. J. Hart to update Strategic Review Report.
- b) Conference travel – State Council to draft policy.
- c) Board Induction – include in strategic review
- d) Corporate Credit Card – T. Rolf to provide proof of ID
- e) Office Furniture – J. Hart to arrange ergonomic assessment once renovations are completed

SECTION 3 – CORRESPONDENCE

3.1 INWARD CORRESPONDENCE

5.4 FINANCIAL RECONCILIATION

APPENDIX J

The General Journal and Bank Reconciliation Reports were received.

5.5 INVESTMENT REPORTS

- TUU Investment Report
- Shadforth's Monthly Portfolio Valuation – May 2016

APPENDIX K

APPENDIX L

The Investment Reports were received.

5.6 CASHFLOW ESTIMATE

APPENDIX M

The Cashflow Estimate was received.

5.7 SSAF/BASELINE FUNDING ACQUITTAL REPORT

APPENDIX N

Board noted underspends in SSAF funded student led activities and events, and Baseline funded student representation. State Council to report back on forecasted expenditure for remainder of 2016 at next Board meeting. Surplus funds to be reallocated to similar original projects, or repaid to UTAS.

The SSAF/Baseline Funding Acquittal Report was received.

SECTION 6 – GENERAL BUSINESS

6.1 RELOCATION OF NEWNHAM CAMPUS

Board discussed impact of relocation of Newnham campus to Inveresk and lack of student consultation. S. Overland to raise the issue on behalf of Board with UTAS.

Meeting Closed: 5:28pm

Next Meeting: 26th July 2016