

TASMANIA UNIVERSITY UNION

Board of Management

MINUTES

For the meeting of the TUU Board of Management held on **Wednesday 21st March 2018 at 3:00pm**
via video conference in the following rooms:

SANDY BAY – TUU Boardroom, **LAUNCESTON** – TUU Boardroom

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

M. Stoddart welcomed everyone to the meeting.

1.2 PRESENT

Michael Stoddart Jenny Hart (EO/Exec. Secretary) Arno Dubois Jessica Robinson
Sean Kebbell Jo Willsmore Margaret Otlowski Ingrid Lagerewskij (Minutes Secretary)

1.3 APOLOGIES

1.4 ABSENT

1.5 OBSERVERS

Stephanie Taylor (UTAS Executive Director, Student Experience)

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meeting (30 January 2018)

APPENDIX A

Motion **Moved:** M. Stoddart **Seconded:** S. Kebbell that the minutes of the meeting of the TUU Board of Management held on 30 January 2018 be accepted as a true and accurate record of the proceedings of that meeting. CARRIED

2.2.2 TUU Board of Management Meeting Minutes Online (30 January 2018)

Motion **Moved:** M. Stoddart **Seconded:** S. Kebbell that the minutes of the 30 January 2018 TUU Board of Management meeting are approved to go online, withholding appendices and any sensitive discussions. CARRIED

2.2.3 TUU Board of Management Special Meeting (5 March 2018)

APPENDIX B

Minutes to be amended as discussed and circulated for approval.

SECTION 3 – CORRESPONDENCE

3.1 INWARD CORRESPONDENCE

APPENDIX C

Tasmanian Audit Office – Final Management Letter (16 February 2018)

Tasmanian Audit Office – Independent Auditor’s Report
Tasmanian Audit Office – Auditors Independence Declaration
Tasmanian Audit Office – Final Management Letter (6 March 2018)
Tasmanian Audit Office – Final Memorandum of Audit Findings
Board Motion – By-Election

3.2 OUTWARD CORRESPONDENCE

Nil

The Inward and Outward Correspondence was received.

SECTION 4 – MATTERS FOR DISCUSSION

4.1 STRATEGIC REVIEW

APPENDIX D

Board discussed how to progress strategic review with objective to prepare viable proposal/s at strategic level before consulting with VC.

Student representative board members presented an overview of a proposed structure of a reconstituted TUU which included the following:

- reduced number of Councils and student representative positions, noting importance of engagement with satellite campuses, Sydney and distance students.
- One year term of office too short for effective representation and succession.
- Student representatives require appropriate skill set and commitment to role and not elected on popularity.
- Student representative role full time, but eligibility queried if not enrolled student.
- Appointment process vs election should be considered.
- Student voice should be independent from UTAS, therefore not in favour of dissolving TUU.
- Retain advocacy, welfare and student voice, and work in collaboration with UTAS.
- Transfer administration of clubs and societies to UTAS, and collaborate with members as a means to improve student voice.
- Investments used to provide student leadership opportunities eg. scholarships, mentor programs, innovative incubators in collaboration with UTAS.
- Structure to include Board of Governance including alumni, responsible for student representatives’ accountability.
- Staff restructure including regional managers, advocates and support staff, KPI’s, training.

Board suggested State Council focus on vision, objective, and rationale of what they are trying to achieve, noting that mission statement should highlight TUU for students by students.

Board agreed to engage G. Flower to assist student representatives with developing a viable proposal/s for Board to consider. M. Stoddart to contact G. Flower.

Board agreed that an executive summary of the Strategic Review report be released to all UTAS students inviting feedback on what they want from TUU going forward. J. Hart to draft executive summary and circulate to Board members for approval, before release. A. Dubois to set up feedback email address.

SECTION 5 – MATTERS FOR NOTING

5.1 WORK HEALTH AND SAFETY REPORT

APPENDIX E

The Work Health and Safety Report was received.

5.2 FINANCIAL RECONCILIATION

APPENDIX F

The Bank Reconciliation (February) and General Journal (January-February) Reports were received.

5.3 INVESTMENT REPORTS

- TUU Investment Report
- Shadforths' February Portfolio Valuation Report

APPENDIX G

APPENDIX H

The Investment Reports were received.

5.4 CASHFLOW ESTIMATE

The Cashflow Estimate was received.

APPENDIX I

SECTION 6 – GENERAL BUSINESS

Meeting Closed: 6:15pm

Next Meeting: 24 April 2018