

TASMANIA UNIVERSITY UNION

Board of Management

MINUTES

For the meeting of the TUU Board of Management held on **Tuesday, 27th June 2017** at **4:30pm**
via video conference in the following rooms:

SANDY BAY – TUU Boardroom and **LAUNCESTON** – TUU Boardroom, Newnham

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

The Chair welcomed everyone to the meeting and in particular Jo Willsmore as a recently appointed new Board member.

1.2 PRESENT

Simon Overland	Jenny Hart	Michael Stoddart	David Sadler	Jo Willsmore
Clark Cooley	Joseph Crawford	Dan Probert	Ingrid Lagerewskij	

1.3 APOLOGIES

1.4 ABSENT

1.5 OBSERVERS

Stephanie Taylor (Executive Director Student Life)

Amanda Castray (Executive Director Strategic Projects)

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meeting

APPENDIX A

Motion **Moved:** D. Sadler **Seconded:** M. Stoddart that the minutes of the meeting of the TUU Board of Management held on 23rd May 2017 be accepted as a true and accurate record of the proceedings of that meeting. **CARRIED**

2.2.2 TUU Board of Management Meeting Minutes Online

Motion **Moved:** M. Stoddard **Seconded:** D. Sadler that the minutes of the 23rd May 2017 TUU Board of Management meeting are approved to go online, withholding appendices and any sensitive discussions. **CARRIED**

2.2.3 TUU Annual General Meeting

APPENDIX B

The minutes of the TUU Annual General Meeting held on 20th June 2017 were received.

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

APPENDIX C

- a) Conference travel – State Council requested assistance to finalise policy amendments and will provide more detail of amendments required.
- b) Board Funding Policy – Policy/procedure to be drafted.

- c) Regulations – State Council requested assistance to finalise amendments and will provide more detail of amendments required.
- d) Election Policy – agenda item.
- e) Renewable Power Project – C. Cooley received quote. State Council to review budget and discuss funding options.
- f) Council Meeting Policy - State Council requested assistance to finalise policy amendments and will provide more detail of amendments required.
- g) Finance Policy - State Council requested assistance to finalise policy amendments and will provide more detail of amendments required.
- h) Conflict of Interest – State Council to discuss disciplinary action and report back to Board.
- i) Media Policy – Policy approved by Board. Completed.
- j) Strategic Review – October review meeting scheduled.
- k) Policies Review – S. Overland to discuss with C. Cooley.
- l) Investment Recommendation – Approved by Board. Completed.
- m) SSAF / Baseline Funding – agenda item.

SECTION 3 – CORRESPONDENCE

3.1 INWARD CORRESPONDENCE

APPENDIX D

- Tasmania Audit Office: Tabling of Auditor-General’s report to Parliament
- University Secretary: Board Appointment J. Willsmore
- Shadforths: Rebalancing Recommendation
- Circular Motion: Media Policy proposed amendments
- Shadforths: Fee Disclosure Statement 2017
- Leo Goedegebuure: Strategic Review Update

3.2 OUTWARD CORRESPONDENCE

The Inward Correspondence was received.

SECTION 4 – MATTERS FOR DISCUSSION

4.1 UTAS POTENTIAL ACCOMODATION ARRANGEMENT

S. Taylor and A. Castray gave an overview of current accommodation options available to university students. The University is looking to partner with an external provider for long term management of student accommodation, with the University maintaining ownership and control to focus on the student experience.

4.2 STRATEGIC REVIEW

S. Overland gave update on progress of Strategic Review.

4.3 MEDIA POLICY

APPENDIX E

Media Policy approved out of session.

4.4 ELECTION POLICY

APPENDIX F

Proposed amendments to policy discussed. J. Hart to make further amendments regarding NUS Election, post-election survey and candidates’ communication with media, and circulate out of session.

SECTION 5 – MATTERS FOR NOTING

5.1 EXECUTIVE OFFICER’S REPORT

APPENDIX G

Honoraria:- Uni Council allowance will not be received in 2018. Board requested State Council discuss re-allocation of reduced honoraria pool for 2018 and report back to Board.

The Executive Officer's Report of 27th June 2017 was received.

5.2 PRESIDENT'S REPORT

TABLED

Solar Panels:- C. Cooley received quote of \$35K from University. State Council to discuss funding options.

The President's Report of 27th June 2017 was received.

5.3 WORK HEALTH AND SAFETY REPORT

APPENDIX H

The Work Health and Safety Report was received.

5.4 FINANCIAL RECONCILIATION

APPENDIX I

The General Journal and Bank Reconciliation (May) Reports were received.

5.5 INVESTMENT REPORTS

- TUU Investment Report
- Shadforths' May Portfolio Valuation Report

APPENDIX J

APPENDIX K

The Investment Reports were received.

5.6 CASHFLOW ESTIMATE

APPENDIX L

The Cashflow Estimate was received.

5.7 SSAF/BASELINE FUNDING ACQUITTAL REPORT

APPENDIX M

C. Cooley and J. Hart to provide more detail on committed funding for student led events, advocacy and student representation for remainder of 2017.

The SSAF/Baseline Funding Acquittal Report was received.

SECTION 6 – GENERAL BUSINESS

Meeting Closed: 5:55pm

Next Meeting: 25th July 2017