

Tasmania University Union Board of Management

MINUTES

For the meeting of the TUU Board of Management held at 4:30pm on **Tuesday, 8th July 2014**
in the TUU Boardroom, Sandy Bay

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

H. Rolf welcomed everyone to the meeting and congratulated M. Stoddart on his appointment to the TUU Board of Management.

1.2 PRESENT

H. Rolf J. Hart D. Sadler M. Stoddart

1.3 APOLOGIES

P. Cretan D. Clerk

1.4 ABSENT

I. Foster

1.5 OBSERVERS

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

D. Sadler's email acceptance of motions from the 6th May 2014 meeting was TABLED, which effectively passed all motions.

2.2.1 TUU Board of Management Meeting

APPENDIX A

Motion

Moved H. Rolf ***Seconded*** D. Sadler that the minutes of the meeting of the **TUU Board of Management** held on **10th June 2014** be accepted as a true and accurate record of the proceedings of that meeting. **TO BE RATIFIED**

2.2.2 TUU Annual General Meeting

APPENDIX B

The Minutes of the 2014 AGM were received.

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

SECTION 3 – REPORTS

3.1 EXECUTIVE OFFICER'S REPORT

APPENDIX C

Election: - Board agreed that annual elections should be conducted via a manual ballot, providing an opportunity for student engagement on campus. The timeline for any

changes to the Constitution will need to be completed before the proposed commissioning of the election, as the TEC are not available after 13th September.

EA:- Board supported J. Hart's proposal that staff be given the option of longer notification period under the redundancy provisions, or consultation prior to major change, however Board would not approve both requests.

Viet Vo Dao: - Board agreed to grant the Viet Vo Club a five year extension of their rental agreement for the Olinda Grove Training Hall, on the same terms and conditions as the previous agreement.

Funding projects: - to include timeline for completion.

Motion

Moved H. Rolf ***Seconded*** D. Sadler that the **TUU Board of Management** approves the changeover of the new flat tray ute on the Newnham campus, up to the value of \$25,000. **TO BE RATIFIED**

Resolved from the Chair that the Board of Management accepts the Executive Officer's Report of **8th July 2014**

3.2 PRESIDENT'S REPORT

No report.

3.3 FINANCIAL RECONCILIATION AND GENERAL JOURNALS

To be presented at the next meeting

3.4 INVESTMENT REPORT

The Investment Report was received. **APPENDIX D**

Shadforth's Portfolio Valuation was received. **APPENDIX E**

Shadforth's to present quarterly investment update at August meeting.

3.5 CASHFLOW ESTIMATE **APPENDIX F**

The Cashflow Estimate was received.

SECTION 4 – CORRESPONDENCE

4.1 INWARD CORRESPONDENCE **APPENDIX G**

4.2 OUTWARD CORRESPONDENCE **APPENDIX H**

Inward and Outward Correspondence was received.

SECTION 5 – GENERAL BUSINESS

5.1 BOARD REVIEW **APPENDIX I**

H. Rolf to circulate the Board review document for endorsement of recommendations, subject to the following amendment

5.2. Board to student population - Board Charter and the Clarification of its roles

- The Board ~~will approve~~ *is responsible for approving* all financial budget requests and be responsible to ensure financial budgets are maintained.

H. Rolf to circulate a motion to effect Recommendation 3.1 in the Board Review, and the necessary changes to the Constitution to the Board, State Council and B. Webster for consideration. J. Hart to arrange a Special General Meeting of the members of the TUU to consider the proposed Constitution changes, prior to the next University Council meeting if possible.

5.2 WORK HEALTH AND SAFETY

APPENDIX J

The Work Health and Safety Report was received.

5.3 ACTION LIST

APPENDIX K

- a). Board members' biography – J. Hart to follow up with new Board members as required. Delete from list.
- b). Board Review – to be circulated for approval with motions to change Constitution as per recommendation 3.1.
- c). Information Session – Students to be updated re investments and Board review.
- d). Video conferencing facility – J. Hart to follow up cost of installation in TUU Board room Sandy Bay, with IT.

5.4 BOM MINUTES ONLINE

Motion

Moved H. Rolf ***Seconded*** D. Sadler that the minutes of the 10th June 2014 **TUU Board of Management** meeting are approved to go online, withholding appendices. **TO BE RATIFIED**

SECTION 6 – OTHER BUSINESS

6.1 CHAIR OF TUU BOARD OF MANAGEMENT

UTAS are in the process of appointing a new Chair on the TUU Board of Management. P. Cretan's term has been extended to 31st July.

Meeting Closed: 5:30pm

Next Meeting: 12th August 2014

Simon Overland

Chair of the TUU Board of Management