

TASMANIA UNIVERSITY UNION

Board of Management

MINUTES

For the meeting of the TUU Board of Management held at **4:40pm** on **Tuesday, 18th August 2015**
via video conference in the following rooms:

SANDY BAY – TILT and **LAUNCESTON** – TUU Boardroom, Newnham

SECTION 1 – INTRODUCTORY ITEMS

1.1 WELCOME

S. Overland welcomed everyone to the meeting.

1.2 PRESENT

Simon Overland	David Sadler	Jane Botica-Jones
Heidi La Paglia	Hina Durrani	Clark Cooley
Jenny Hart	Ingrid Lagerewskij	

1.3 APOLOGIES

Michael Stoddart

1.4 ABSENT

1.5 OBSERVERS

SECTION 2 – MINUTES AND MATTERS ARISING

2.1 AMENDMENTS

2.2 MINUTES

2.2.1 TUU Board of Management Meeting

APPENDIX A

Motion **Moved:** H. La Paglia **Seconded:** C. Cooley that the minutes of the meeting of the TUU Board of Management held on 21st July 2015 be accepted as a true and accurate record of the proceedings of that meeting. **CARRIED**

2.2.2 TUU Board of Management Meeting Minutes Online

Motion **Moved:** H. La Paglia **Seconded:** C. Cooley that the minutes of the 21st July 2015 TUU Board of Management meeting are approved to go online, withholding appendices, any sensitive discussions and summarising the wording of amendments minuted for policies in 4.6, 4.7 and 4.8. **CARRIED**

2.3 MATTERS ARISING FROM PREVIOUS MEETINGS

APPENDIX B

- a) SRI Discussion – State Council to report back to Board.
- b) TUU Admin Sandy Bay Renovation – CSD Project Manager to source suppliers and arrange further meeting.
- c) Strategic Discussion – Waiting for new Student Experience Plan to be drafted.
- d) Investments – SSAF funding yet to be received before investments can be placed.

- e) Media and Communication Staff Member – H. La Paglia and J. Hart to discuss.
- f) Base Line Funding/SSAF Agreement – Agreements signed. Baseline funding received. SSAF funds yet to be received.
- g) Regulations and Constitution – State Council presented proposed honoraria to Board.
- h) Sandy Bay Ref Steps Paving – J. Botica-Jones waiting for response from CSD.
- i) SSAF Funded Student Run Cooperative – H. La Paglia requested approval from D. Sadler to change purpose of funding. Sports and Societies Councils to provide budget for proposal
- j) Investment Policy – Shadforth's to provide modelling over 5 year term.

SECTION 3 – CORRESPONDENCE

3.1 INWARD CORRESPONDENCE

APPENDIX C

3.2 OUTWARD CORRESPONDENCE

APPENDIX D

The Inward and Outward Correspondence was received.

SECTION 4 – MATTERS FOR DISCUSSION

4.1 STRATEGIC DISCUSSION

H. La Paglia discussed Student Experience Plan review with S. Taylor. Plan currently being updated.

4.2 GOVERNANCE AND ACCOUNTABILITY FRAMEWORK

APPENDIX E

- Student Media – Togatus editor agreed with changes to exclusion clause and employment contract. Draft regulations to be discussed with editor.
- Media Policy – completed and approved.
- Social Media Policy – completed and approved.
- Election Policy – meeting arranged with TEC to review proposed policy.

4.3 TUU SOCIAL MEDIA POLICY

Emailed on 7th August 2015

Motion **Moved:** H. Durrani **Seconded:** H. La Paglia that the TUU Board of Management adopts the TUU Social Media Policy. CARRIED

4.4 TUU MEDIA POLICY

Emailed on 7th August 2015

Motion **Moved:** H. Durrani **Seconded:** H. La Paglia that the TUU Board of Management adopts the TUU Media Policy. CARRIED

4.5 TUU ELECTION POLICY

Emailed on 7th August 2015

J. Hart arranged meeting with TEC to discuss necessary changes to the Election Policy. Policy to be amended following meeting, and circulated to Board for approval.

4.6 CONSTITUTIONAL CHANGES

APPENDIX F

Proposed changes to Constitution to include Education President on State Council were discussed. Honoraria proposal totalling \$116,000 for 2016 was tabled, which exceeds previously approved total.

Motion **Moved:** D. Sadler **Seconded:** J. Botica-Jones that the TUU Board of Management approves individual quantum in the Honoraria proposal presented by State Council, and confirms that the previously approved annual honoraria total of \$115,000 remains for 2016. CARRIED

Motion **Moved:** H. La Paglia **Seconded:** D. Sadler that the TUU Board of Management resolves to adopt the Constitutional changes. CARRIED

4.7 REGULATION CHANGES

APPENDIX G

Proposed changes to Regulations were discussed introducing Educational Council positions, and various other deletions and additions to SRC positions. References to Postgraduate Council in clause 3 to be corrected to Education Council.

Motion **Moved:** D. Sadler **Seconded:** H. La Paglia that the TUU Board of Management resolves to adopt the changes to the Regulations, subject to discussed corrections. CARRIED

SECTION 5 – MATTERS FOR NOTING

5.1 EXECUTIVE OFFICER'S REPORT

APPENDIX H

SRC North Complaints - referred to State Council to investigate.
SSAF funding still outstanding - D. Sadler to follow up.
The Executive Officer's Report of 18th August 2015 was received.

5.2 PRESIDENT'S REPORT

APPENDIX I

OADC has granted exemptions restricting eligibility for some student rep positions. Conditions apply and exemptions must be renewed every three years.

The President's Report of 18th August 2015 was received.

5.3 WORK HEALTH AND SAFETY REPORT

APPENDIX J

CSD to provide update on Ref Step paving on Sandy Bay campus.

The Work Health and Safety Report was received.

5.4 FINANCIAL RECONCILIATION

APPENDIX K

The General Journal and Bank Reconciliation were received.

5.5 INVESTMENT REPORTS

- TUU Investment Report APPENDIX L
- Shadforth's Portfolio July Valuation APPENDIX M

The Investment Reports were received.

5.6 CASHFLOW ESTIMATE

APPENDIX N

The Cashflow Estimate was received.

5.7 SSAF/BASELINE FUNDING ACQUITTAL REPORT

APPENDIX O

Noted that acquittal is low, however, more important that contractual deliverables are provided.

The SSAF/Baseline Funding Acquittal Report was received.

SECTION 6 – GENERAL BUSINESS

Meeting Closed: 5:45pm
Next Meeting: 15th September 2015