

**TASMANIA UNIVERSITY UNION INC
STATE COUNCIL
JANUARY AGENDA**

For the meeting of the State Council to be held at **6:00pm on Wednesday the 23rd of January 2019** in the Stanley Burbury Boardroom in the Tasmania University Union Building, Sandy Bay.

Via video conference in Launceston and Cradle Coast.

Meeting opened: 6:00pm

1. INTRODUCTORY ITEMS

1.1.1. WELCOME

1.1.2. ATTENDANCE

Gabby Carswell

Harry Fawcett

Dillon Ong

Sharifah Syed-Rohan

1.1.3. APOLOGIES

Matthew Clark

Ali Ghahremanlou

Alexander Guibord

Davina Smith

1.1.4. ABSENT

1.1.5. OBSERVERS

Jenny Hart

****Please note that quorum was not made at this meeting, and thus ALL motions were approved by circular motion****

2. MINUTES AND MATTERS ARISING

2.1.1. AMENDMENTS

2.1.2. MINUTES FROM THE PREVIOUS MEETING

Motion Title: Minutes from the previous meeting

That the Council accept the minutes as tabled from the meeting held Wednesday the 19th of December 2018.

Moved: Sharifah Syed-Rohan

Seconded: Harry Fawcett

For: ALL

Against: NIL

Abstain: NIL

2.1.3. MATTERS ARISING FROM PREVIOUS MEETINGS

3. CORRESPONDENCE

3.1.1. INWARDS

3.1.2. OUTWARDS

4. COUNCIL REPORTS

4.1.1. PRESIDENT

APPENDIX A

4.1.2. DEPUTY PRESIDENT

APPENDIX B

4.1.3. POSTGRADUATE PRESIDENT

APPENDIX C

4.1.4. SPORTS PRESIDENT

REPORT NOT SUBMITTED

4.1.5. SOCIETIES PRESIDENT

REPORT NOT SUBMITTED

4.1.6. CAMPUS PRESIDENT NORTH

APPENDIX D

4.1.7. CAMPUS PRESIDENT SOUTH

APPENDIX E

4.1.8. CAMPUS PRESIDENT CRADLE COAST

APPENDIX F

5. GENERAL BUSINESS

5.1.1. WELCOME WEEK

Campus President – South and Campus President – North spoke about their respective Welcome Week plans. Each will spend the next month on finalising arrangements and promoting their events.

5.1.2. DIVESTMENT STRATEGY

The President updated SC members about the recent meeting she had with the Campus President – South, Executive Office and representatives from Shadforths about how our organisation can invest our portfolio funds more ethically. This discussion will be further explored at our February meeting when we are able to form quorum.

5.1.3. TOGATUS/EDGE RADIO COLLABORATION

The President spoke about recent meetings she had with Togatus and EdgeRadio respectively and how we can better market ourselves with those two groups.

5.1.4. CASUAL VACANCY APPOINTMENTS

The Executive Officer explained the process for appointing casual vacancies. She articulated that the candidates had to be verified by herself and that approval motions were to be passed by the respective regional council and SC.

5.1.5. TUU BUDGET

The Executive Officer provided SC representatives with an overview of our 2019 budget.

6. OTHER BUSINESS

Meeting Closed: 6:25pm

Next Meeting:

Sharifah Syed-Rohan
President
State Council

Summary:

Verbal summary to be provided.

Key activities:

- Met with Jessica Grant (OVC) to discuss how we can ensure that Welcome Week is in line with the University's values and agenda.
- Met with Jenni Klaus (President) and Alastair Ling (Station Coordinator) at EdgeRadio about how we can work together in 2019.
- Met with Lexie Magill (Metro Tasmania) and Corey Peterson (UTAS Sustainability) to speak about how we can collaborate with Metro Tasmania to promote the use of public transport for students.
- Met with Eliza Winkler and Emma Atkinson (UTASLife) to formalise the Southern Welcome Week agenda.
- Met with Catherine Elliott to review the future of SIPS funding, what projects are on the horizon and how we can improve the visibility pertaining to how much funding we provide the program with.
- Met with Gabby to discuss her role and what has been happening in relation to Societies Day.
- Met with Paul Bloomfield, Jane Skalicky, Juanita O'Keefe, Katrina Smith and Marg Otlowski to discuss how our various portfolios can work together to ensure that Clubs and Societies Day is a well received event which is inline with University values.
- Harry and I met with Brendan Self (UniBar) to discuss the viability of a Welcome Week concert – planning is now underway!
- Met with Joe Brady and Logan Linkston (Togatus) to plan for the co-branded TUU and Togatus Welcome Guide.
- Met with Finn Dorney and Sam Baker (Shadforth's) to discuss how the TUU can more ethically invest its investment portfolio.

Actions and achievements:

- Find the Right Blend Campaign
- Metro Bus Scheme
- Edge Radio Partnership
- TUU and Togatus Welcome Guide

Progress on assigned goals from the last council:

Task	Status	Comments
Continue to work with James and Lisa to finalise our media strategy for 2019.	Ongoing	
Organise for the rollout of student representative training.	Ongoing	Sent an email regarding who wants to take part in the Cultural Competency training. In discussions with Bree Somer (SaFCU) regarding SASH and MHFA training.
Complete and have our proposal for Clubs and Societies Day signed off by University Administration.	Ongoing	Will provide update in meeting.
Finalise partnership with Red Frogs	Ongoing	Email sent to Promotions/Marketing Manager – awaiting reply.
Finalise partnership with The Coasters	Ongoing	Meeting with Claire Smith end of January/start of February to explore potential partnership arrangements.
Finalise partnership with Metro Tasmania in regard to Welcome Week and future events.	Complete	\$5,000 has been set aside in the TUU SC budget, and a further \$2,500-\$3,000 has been set aside from the Sustainability team for the roll out of subsidised Metro greencards in Burnie, Launceston and Hobart during Weeks 0-2 (whilst stocks last).
Finalise partnership with Edge Radio Week and future events.	Ongoing	Met with Jenni Klaus (President) and Alastair Ling (Station Coordinator) about how we can work together. They have sent me an MOU (See Appendix A) for our consideration.

Assist Campus Presidents with their respective Welcome Week plans.	Complete	All Campus Presidents have submitted plans and budget to relevant stakeholders.
Write a plan for how we will cater to the needs of Sydney students who no longer have a student representative on their campus.	Ongoing	Planning to travel to Sydney on Monday 18 th February for Sydney orientation. Will meet with Geoff Rickards (incoming Sydney Manager) regarding how we can move forward in 2019.
Work with Matt to finalise 2019 budget.	Completed	Jenny is currently reviewing our proposed budgets and making necessary amendments.
Finalised campaign brief for our 'Find the Right Blend' campaign.	Completed	Please see Appendix B
Organise the rollout of Training for Clubs and Societies Executives	Ongoing	In discussions with Bree Somer (SaFCU) regarding how to best roll this out.

List of goals to be completed by next council:

- Finalise collateral for 'Find the Right Blend' campaign
- Complete content for the Togatus/TUU Welcome Guide
- Finalise Welcome Week marketing plan

Matthew Clark
Deputy President
State Council

Summary:

The last few weeks have been focused on developing the budget for councils with the President. This has now been completed and Sharifah and I will liaise with Jenny to determine whether any changes will need to be made.

Key activities:

Formulating the 2019 budget has been the main activity. I have also been working on a document outlining where our money is going in 2019 to be included in the TUU/Togatus Welcome Guide and drafting an information sheet on what SSAF is so that we can use that on social media and on our website

Actions and achievements:

As above.

List of goals to be completed by next council:

Completion of information sheets on SSAF and budget.

Motion(s) if required:

N/A

Ali Ghahremanlou
Postgraduate President
State Council

Upcoming Events / Items of Interest:

1) I am going to attend the XGR501 in Hobart on 29th January 2019 and if possible to attend the one in Launceston on 4th February 2019.

Events

Nothing much to report for this month except weekly meetings with Helene (Postgraduate Advocate) on future postgraduate events and international student experiences at UTAS. Besides, the issue with the PhD Students' accommodation is now resolved and they have their room back for 2019.

Meetings:

N/A

Committees:

N/A

Other:

Dillon Ong
Campus President North
State Council

Summary:

The SRC North has had a meeting last week and we've been very excited planning for Welcome Week for Semester 1.

As you may have heard, our elected Women's Officer Mia has resigned due to personal reasons. The search is underway to fill in the four vacant spots in SRC North, and there have been some participants who have expressed interested taking up the recently vacant Women's Officer role. The council will decide who will fill that spot through informal interviews as there are multiple applicants for Women's Officer.

Key activities:

Welcome Week plan has been pitched and awaiting confirmation for funding from SEC.

Progress on assigned goals from last council:

Welcome Week structure has been pitched.

Each representative of SRC North has been tasked to come up with a Welcome Week initiative they would like to see happen during Welcome Week which is specific to their portfolio.

Environmental Officer: Creating a handout of which Uni-related pages to follow on social media

International Officer: Establishment and promotion of an "International Students Forum" occurring approximately around Week 3.

Postgraduate Officer: Assisting in the Thursday Afternoon Inveresk Barbecue to extend postgraduate advocacy efforts to the student body.

List of goals to be completed by next council:

SRC North plans to tie down the specifics of Welcome Week. For example: hiring bands, hiring food trucks, etc. SRC representatives will be securing the details of their Welcome Week initiatives and concurrently assisting in the development of any other works during Welcome Week

Harry Fawcett
Campus President South
State Council

Summary:

- Assisted State Council and Sharifah in harnessing the student voice to work towards a resolution to the housing crisis. This took the form of contacting MP's, officials and assisting with media releases.
- Approved the SRC South Budget for each respective portfolio, under the guidance and assistance of Sharifah.
- Finalised the Welcome Week budget with a number of quotes/funding strategies.
- Attended meetings with Shadforth, UTas Life, Uni Bar Management and TUU Staff/Reps.
- Participation in discussions around the future of Clubs and Societies day, and how we can work with each of the stakeholders to create an outcome which ultimately benefits students.

Key activities:

- Further development and eventual finalisation of Welcome Week Plan, in collaboration with UTas life + Uni Bar management predominately.
- Participation in discussions around divestment, the future of C&S's Day, Welcome Week Gig + other events throughout the week.

Actions and achievements:

- Welcome Week Budget/Plan
- SRC South Budget/Plan

Progress on assigned goals from last council:

- All goals completed (WW Plans, SRC South Meetings, SRC South Budget) except for the Satellite Session organisation. Further discussions with Eliza Winkler will need to be had to progress this goal.

List of goals to be completed by next council:

- A distributed copy of our welcome week plan (well before the meeting)
- Fill each of the vacancies on my SRC

- Finalised the Gig for the 1/3, including ticket sales, marketing: funding/act/running plans
- Finalised Welcome Week Quiz Night/Outdoor Cinema/Coffee Crawl/Market Day/BBQ's running plans

Davina Smith
Campus President Cradle Coast
State Council

Summary:

Nothing to report as both Kerrie and I are away from the campus for January

Key activities:

I shall be back on campus to take part in the UC Orientation Day on Jan 30th

Actions and achievements:

2019 Event and Budget plan finalised and submitted to State Council Progress on assigned goals from last council:

List of goals to be completed by next council:

N/A

Motion(s) if required:

N/A

5.1.2. DIVESTMENT STRATEGY



Shadforth Financial Group Limited
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Level 3, 111 Macquarie Street
Hobart TAS 7000
Office Phone: (03) 6211 1111
Office Fax: (03) 6234 2181

SOCIALLY RESPONSIBLE INVESTING (SRI)

OVERVIEW

Investors around the world are increasingly aware of how certain business practices may affect the environment and how those practices may impact on future generations.

The challenge is in how to adopt an SRI approach without compromising sound investment principles.

Our approach with this strategy is to seek to address the specific sustainability considerations important to the TUU while continuing to offer broad diversification and a focus on higher expected returns. We integrate sustainability considerations within a robust investment solution that pursues higher expected returns through increased weighting to securities with smaller market capitalisation, lower relative prices, and higher profitability. This can be undertaken whilst significantly reducing both carbon emissions and reserves currently generated within the TUU investment portfolio.

APPLYING SRI

Many conventional approaches to sustainability use positive or negative screens. A positive screen includes companies with environmentally favourable business practices. A negative screen excludes those with practices deemed unfavourable. Examples of this may be resource companies such as BHP and Woodside Petroleum.

This is an absolute, or binary, approach. This means a company either makes the investment list or it doesn't. There is no in between.

This approach has problems in that it can distort the sustainability profile of a company and result in it being needlessly removed from the investable universe. For example, a company with strong sustainability policies might be screened out due to a minor infraction. Alternatively, all of the companies within an industry might be excluded because of that industry's environmental record—irrespective of each company's specific policies and practices.

So, the inflexible nature of both positive and negative screening can result in a smaller investment universe and a diminished opportunity for diversification.

In addition, it is difficult to accurately quantify the absolute impacts of any exclusions, for example, a specific reduction in carbon emissions.

Since environmental business practices can vary considerably among companies, we believe it's better to characterise corporate governance and practices that advance sustainability along a spectrum. Applying more robust sustainability scoring at the company level may better serve investors.

OUR METHODOLOGY

We start with an investment universe that provides broad diversification across the equity market and we target increased weightings to stocks with higher expected returns. Sustainability considerations can then be applied based on data that allows for systematic evaluation of companies according to multiple environmental and social sustainability variables.

Companies can be rated or scored on certain sustainability-focused metrics across all major sectors. The result is that investment in companies with high environmental sustainability scores can be emphasised while investment in companies with low scores can be minimised or excluded.

Additional screens can be applied to reduce exposure to companies negatively connected with other social issues seen as important by sustainability-minded investors. These issues include factory farming, cluster munitions, nuclear weapon systems, tobacco, child labour, alcohol, gambling and pornography.

OUTCOMES

In order to adopt a sustainable and effective SRI strategy, we believe that there needs to be a measurable outcome. With positive and negative screening, it is unlikely you will end up with a favourable outcome and it is also **very difficult to measure on an ongoing basis** due to the fluid nature of the investment strategy.

Understandably, the results will depend on what the final portfolio will look like in terms of level of risk (asset allocation). However, assuming a similar level of risk is adopted, we estimate that we could **reduce emissions by around 80%** and a **reduction in potential emissions through reserves of around 99%**, when compared to a relative index portfolio.

IMPACT ON RETURNS

Many believe pursuing SRI considerations in a portfolio produces a drag in performance. In reality, if the costs of employing such an approach are significant, then evidence suggests this will most likely impact returns. However, by applying sustainability considerations to a broadly diversified strategy that maintains focus on higher expected returns, then evidence suggests that exclusion of certain sectors does not necessarily imply lower performance. Expected returns are driven by prices and valuations, not by the sector the company belongs to.

COST IMPLICATIONS

Due to our approach of applying SRI and maintaining a highly diversified portfolio with a focus on companies with higher expected returns, the cost of employing an SRI approach is not significant when compared to an index portfolio approach. The actual cost will depend on the asset allocation chosen.

SUMMARY

- A positive or negative screening SRI strategy results in a smaller investment universe making it riskier and more costly.
- Our approach integrates SRI within a robust investment solution that pursues higher expected returns whilst maintaining diversification.
- We expect that this will reduce greenhouse gas emissions by around **80%**, and potential greenhouse gas emissions from reserves by around **99%** on the current investment portfolio held by the TUU.
- The additional cost of employing this strategy is not significant when compared to the current portfolio held by the TUU.

MOTIONS AS APPROVED BY CIRCULAR

From: Alexander Guibord aguibord@utas.edu.au

Subject: Re: Circular Motions - January 2019

Date: 24 January 2019 at 6:50 am

To: Sharifah Syed-Rohan szsyed@utas.edu.au, Harry Fawcett hfawcett@utas.edu.au, Ali Ghahremanlou ali.ghahremanlou@utas.edu.au, Matthew Clark mjclark1@utas.edu.au, Gabby Carswell petac0@utas.edu.au, Dillon Ong dillon.ong@utas.edu.au, Davina Smith davinas@utas.edu.au

Cc: Jennifer Hart jennifer.hart@utas.edu.au, Bronwyn Brown bronwyn.brown@utas.edu.au

A

For all.

--Alex Guibord, Sports President

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From: Davina Smith

Sent: Wednesday, January 23, 2019 8:12:46 AM

To: Sharifah Syed-Rohan; Harry Fawcett; Ali Ghahremanlou; Matthew Clark; Gabby Carswell; Dillon Ong; Alexander Guibord

Cc: Jennifer Hart; Bronwyn Brown

Subject: Re: Circular Motions - January 2019

For all

Davina Smith|Campus President, Cradle Coast
Tasmania University Union
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P please don't print this e-mail unless you really need to.

From: Sharifah Syed-Rohan

Sent: Wednesday, 23 January 2019 5:46:36 PM

To: Harry Fawcett; Ali Ghahremanlou; Matthew Clark; Gabby Carswell; Davina Smith; Dillon Ong; Alexander Guibord

Cc: Jennifer Hart; Bronwyn Brown

Subject: Circular Motions - January 2019

Good Evening All,

Please find below a circular motion for your immediate consideration. Please remember to "reply all" with your responses.

You can be 'FOR', 'AGAINST' or 'ABSTAIN'

Please note that we were unable to form quorum at our January meeting. I would like to take this opportunity to remind each of you that **you are expected to attend 70% of State Council meetings and submit a report for each meeting**. From now on, failure to submit a report may result in SC reviewing your performance and additional measures being taken by the President and Executive Officer.

MOTION 1

Motion Title: Minutes from the previous meeting

That the Council accept the minutes as tabled from the meeting held Wednesday the 19th of December 2018.

Moved: Sharifah Syed-Rohan
Seconded: Harry Fawcett

MOTION 2

Motion Title: Cultural Competency Training

Preamble: In line with the TUU's continued commitment to train and upskill its representatives, we would like to offer Cultural Competency training to our representatives who wish to undertake it. The Cultural Competence Program (CCP) builds capability around cultural diversity. It helps Australian organisations navigate and maximise the benefits of cultural diversity in the workplace.

Motion: To spend up to \$300 from the 2019 TUU State Council Training budget line to cover the costs associated with delivering cultural competency training to reps who would like to undertake it.

Moved: Sharifah Sved-Rohan

Seconded: Harry Fawcett

MOTION 3

Motion Title: Sydney Trip for Orientation Week

Preamble: In welcoming commencing students to Sydney's Rozelle and Darlinghurst campuses, it is necessary for two State Council members (President and Southern Campus President) to travel to Sydney on Monday the 18th of February to coordinate a welcome event, deliver a presentation to commencing students and meet with TUU staff to continue working on the development of our 2019 Sydney Strategy (which has been commenced by the President and Southern Campus President).

Motion: To spend up to \$1,700 from the 2019 TUU Travel budget line on the expenses associated with travelling to Sydney from the 18th of February to the 19th of February 2019 to attend Sydney orientation events and meet with key Sydney staff members.

Moved: Ali Ghahremanlou
Seconded: Matthew Clark
Abstain: Harry Fawcett and Sharifah Syed-Rohan

MOTION 4

Motion Title: EdgeRadio Partnership

Preamble: EdgeRadio has reached out to the TUU to enter into a formal partnership with them (see Memorandum of Understanding at Appendix A of agenda)

Motion: To spend \$1800 from the 2019 TUU Marketing budget line to cover the membership costs of collaborating with EdgeRadio.

Moved: Sharifah Syed-Rohan
Seconded: Matthew Clark

MOTION 5

Motion Title: Find the Right Blend collateral

Preamble: In preparation our launch of the 'Find the Right Blend' campaign, it is necessary for us to purchase collateral such as banners, flyers, t-shirts and other necessary promotional material to spread awareness of our campaign and the TUU's commitment to a fair, safe and well university community.

Motion: To spend up to \$3,000 from the 2019 TUU Marketing budget line to cover the costs associated with purchasing collateral.

Moved: Sharifah Syed-Rohan
Seconded: Matthew Clark

MOTION 6

Motion Title: Travel to Launceston for President and Postgraduate President to attend Academic Senate

Preamble: The first face-to-face meeting of Academic Senate is being held on Friday 22nd of February on the Newnham campus. Therefore, it is necessary for the President and Postgraduate President to travel to Launceston to attend this meeting

Motion: To spend up to \$200 on fuel and living expenses to travel to Launceston to attend the first Academic Senate meeting on Friday 22nd February.

Moved: Harry Fawcett
Seconded: Matthew Clark
Abstain: Sharifah Syed-Rohan and Ali Ghahremanlou

MOTION 7

Motion Title: Reimbursement of Lunch

Preamble: On Sunday the 13th of January the President had a lunch meeting with the Editor and the Deputy Editor to discuss the 2019 TUU and Togatus Welcome Guide.

Motion: To reimburse the President up to \$25 from the 2019 State Council travel budget line to cover the costs associated with lunch at this meeting.

Moved: Harry Fawcett
Seconded: Matthew Clark
Abstain: Sharifah Syed-Rohan

MOTION 8

Motion Title: Purchase of 4 Retractable Exhibition Banners for the Sydney UTAS campuses

Preamble: To continue to improve our brand and visibility amongst the University community, it would be beneficial to purchase four exhibition banners -- 2 of the Meet your Reps banners and 2 of the Committee flowcharts for display at the Sydney UTAS campuses.

Motion: To spend up to \$400 from the 2019 State Council Marketing budget line to cover expense of purchasing six retractable exhibition banners from Officeworks.

Moved: Sharifah Syed-Rohan
Seconded: Matthew Clark

MOTION 9

Motion Title: Travel to Attend University College Orientation Sessions

Preamble: It is necessary for the President to travel to attend the University College orientations in Hobart, Launceston and Burnie. At these events the President will be delivering presentations and assisting TUU staff in the facilitation of their stalls at the expo.

Motion: To spend up to \$550 from the 2019 State Council Travel budget line on fuel and living expenses to travel to Hobart, Launceston and

Motion: To spend up to \$600 from the 2019 State Council Travel budget line on fuel and living expenses to travel to Hobart, Launceston and Burnie to attend the University College Orientation sessions.

Moved: Ali Ghahremanlou
Seconded: Harry Fawcett
Abstain: Sharifah Syed-Rohan

MOTION 10

Motion Title: State Council 2019 Budget

Motion: That the 2019 State Council approve the 2019 budget as amended by the Executive Officer.

Moved: Sharifah Syed-Rohan
Seconded: Harry Fawcett

MOTION 11

Motion Title: Lunch Event for XGR501 Students

Preamble: XGR501 is a compulsory unit for PhD students and an opportunity for me and the postgraduate advocate to go to introduce ourselves and say what TUU can do for them. In this regard, to make students feel better and to facilitate the networking process as well, I would like to propose the following motions:

Motion:

- 1) To allocate \$600 to provide lunch for the students enrolled in the course XGR501 in Hobart which will be on 29th January 2019.
- 2) To allocate \$600 to provide lunch for the students enrolled in the course XGR501 in Launceston which will be on 4th February 2019.

Moved: Ali Ghahremanlou
Seconded: Sharifah Syed Rohan

MOTION 12

Motion Title: Travel to Attend Postgraduate Orientation

Preamble: It is necessary for the Postgraduate President and President to travel to attend the orientation for the PhD compulsory unit. This is a wonderful opportunity for student reps to also meet with PhD stakeholders over two days.

Motion: To spend up to \$800 from the 2019 State Council Travel budget line on fuel, hotel and living expenses to travel to Launceston to attend the University College Orientation sessions.

Moved: Harry Fawcett
Seconded: Matthew Clark
Abstain: Sharifah Syed-Rohan and Ali Ghahremanlou

MOTION 13

Motion Title: Appointment of Casual Vacancies to SRC South

Preamble: It is necessary to appoint people to the positions of Aboriginal and Torres Strait Islander Officer, International Officer and Postgraduate Officer. Following discussions with my SRC we have selected the following upon reading their applications.

Aboriginal and Torres Strait Island Officer – David Bester
International Officer – Maisha Jaleel
Postgraduate Officer – Jessie Mae Branch

Motion: To appoint David Bester, Maisha Jaleel and Jessie Mae Branch to their respective positions on TUU SRC South.

Moved: Harry Fawcett
Seconded: Sharifah Syed Rohan

Kind Regards,

Sharifah Zaliah Syed-Rohan
President
Tasmania University Union

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