

TUU State Council

MINUTES



10 February 2014, 17:30

CC.D212 Boardroom, Cradle Coast
NH.L172.Video, Launceston
SB.MMLib.B106.Video, Hobart



COUNCIL AGENDA

- Section 1 Introductory Items
- 1.1 Acknowledgement of Country
 - 1.2 Attendance and Apologies
 - 1.3 Observers
 - 1.4 Declaration of Interest
 - 1.5 Items on Notice
 - 1.6 Items to be Starred
 - 1.7 Motions on Unstarred Items
- Section 2 Minutes and Matters Arising
- 2.1 Minutes from Previous Meeting
 - 2.2 Matters Arising
 - 2.3 Work Health and Safety
- Section 3 Correspondence
- 3.1 Inward Correspondence
 - 3.2 Motions by Correspondence
- Section 4 Reports
- 4.1 *Report from President
 - 4.2 *Report from General Secretary
 - 4.3 *Report from Postgraduate President
 - 4.4 *Report from Campus President South
 - 4.5 *Report from Campus President North
 - 4.6 *Report from Campus President Cradle Coast
 - 4.7 *Report from Societies Council President
 - 4.8 *Report from Sports council President
- Section 5 General Business
- 5.1 By-Elections
 - 5.2 Togatus Honoraria
 - 5.3 Representatives' Honoraria
 - 5.4 NUS Tas Indigenous Officer Artwork
 - 5.5 Phone Budget for Cradle Coast Campus President
- Section 6 Other Business
- 6.1 Close of Meeting



The Tasmania University Union pays respect to the traditional owners and custodians of the land on which we work.

The **Plairhekehillerplue**, of the land on which the Cradle Coast campus was built.

The **Panninher**, of the land on which the Beauty Point AMC campus was built.

The **Leterrermairrener**, of the land on which the Newnham, Inveresk, and AMC campuses were built.

The **Mouheneenner**, of the land on which the Sandy Bay and Hobart city campuses were built.

The **Wangal** and **Gadigal** people of the Eora nation, the traditional owners and custodians of the land on which Sydney's Rozelle and Darlinghurst (St. Vincent's) campuses were respectively built.

We acknowledge the contemporary Tasmanian Aboriginal community, who have survived invasion and dispossession, and continue to maintain their indigenous identity and culture.



Agenda Item 1.2-1.3
Attendance, Apologies, Observers
Presenter: General Secretary

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Present

Isaac Foster (President)
Debbie Baird-Bower (acting Postgraduate President)
Saraswathy Varatharajullu (South Campus President)
Shanty Priya (Sports Council President)
Sue Kole (CC Campus President)

Apologies

Waqas Durrani (General Secretary)
Olivia Jenkins (Societies Council President)

Absent

Cassandra Shim (North Campus President)



Agenda Item 1.4
Declaration of Interests
Presenter: General Secretary

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N/A



Agenda Item 1.5
Items on Notice
Presenter: President

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N/A



Agenda Item 1.6
Items to be Starred
Presenter: President

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N/A



Agenda Item 1.7
Motions on Unstarred Items
Presenter: President

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N/A



Agenda Item 2.1
Minutes from Previous Meeting
Presenter: President

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Tabled to be presented at next meeting.



Agenda Item 2.2
Matters Arising from Minutes
Presenter: President

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N/A



Agenda Item 2.3
Work Health and Safety
Presenter: President

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N/A



Date	From	Subject	Action	By
27/1/2014	Sarah Garnham	National Education Officer NDA Posters	Received	President
27/1/2014	Amanda Turner	ULTC Meeting Agenda	Received	President
28/1/2014	Robyn Noyman	Safety Net Assessment Committee Membership	Received	President
28/1/2014	Kate Boden	Student Nominees re: Academic Misconduct	Received	President
29/1/2014	Laura Michaelson	National Human Rights Moot Competition @ UTAS Meeting	Ongoing	President
29/1/2014	Amanda Turner	ULTC Late Paper – Honours at UTAS	Received	President
29/1/2014	Tabitha Fletcher	Researching Togatus Costs	Received	President
30/1/2014	Sonia Nelson	TUU Nominees for Panels (Misconduct)	Received	President
30/1/2014	Cassandra Shim	Parking on Newnham Campus	Ongoing	President
31/1/2014	Janez Zagoda	Meeting with TUU North Staff members	Received	President
31/1/2014	Claire Monks	Availability for Academic Senate Induction Sessions	Received	President
31/1/2014	Sonia Nelson	Standing Academic Committee Meeting, 5 th February	Received	President
3/2/2014	Debbie Baird-Bower	Appt. Peter Fulton to Postgraduate Council CC Representative	Received	President
3/2/2014	Joanne McLaren	Sporting Facilities and Clubs Working Party Agenda	Received	President
3/2/2014	Deanna Taylor	NUS (QLD) Media release: transport cards	Received	
3/2/2014	Pirjo Juhola	Follow-up re: concerns	Ongoing	President
4/2/2014	Joanne McLaren	Sporting Facilities and Clubs Working Party Agenda Feb 11th	Received	President
4/2/2014	Robyn Noyman	Safety Net Review Meeting	Missed	
4/2/2014	Daniel Nikoloski	NUS Ethno-Cultural Department 2014	Received	President

4/2/2014	Rebecca Shaw	DVC Students and Education Teaching and Learning Committee Membership	Self-nomination for committee membership pending alternative.	President
5/2/2014	Linda Forbes	Science Library/MMLib consolidation working party.	Ongoing	President
6/2/2014	Laura How	Membership, Vice Chancellor Awards Committee	Self-nomination for committee membership pending alternative	President
6/2/2014	Robyn Noyman	Re: SRC Reps for Safety Net Assessment Committee	Nominations finalised	President
6/2/2014	Sonia Nelson	Re: TUU nominees for Panels (misconduct)	24/2/2014 nominations finalised	President
6/2/2014	Laura How	Student Experience Committee Action Items	Ongoing	President
7/2/2014	Laura How	TELT Working Party Student Representative – March 11 th meeting	Nominated - Daniel Westbury	President
7/2/2014	Laura Michaelson	Meeting re: UTAS National Human Rights Moot Competition	Ongoing	President
7/2/2014	Deanna Taylor	NUS Media Release: NUS Appalled by attacks on Higher Education	Received	President
7/2/2014	Heather Patterson	Council Planning Conference Program & Council Agenda Feb, 14-15	Received	President
7/2/2014	Ingrid Lagerewskij	Board of Management Agenda 11 th February	Received	President
7/2/2014	Wendy Hoyle	Re: Meeting with LCL Staff	Ongoing	President
7/2/2014	Laura How	Student Experience Committee Agenda – Feb 12	Received	President



Agenda Item 3.2
Motions by Correspondence
Presenter: General Secretary

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N/A



Agenda Item 4.1
President's report
Presenter: President

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Verbal Report presented.



Agenda Item 4.2
General Secretary's report
Presenter: General Secretary

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Attending an interstate conference. Report will be presented in the following meeting.



Agenda Item 4.3
Postgraduate President's report
Presenter: Postgraduate President

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Previous projects

1. The first task of the council was to fulfill the remaining position of North East Campus Rep to help support Postgraduate students on all campuses. This was achieved by emailing Sue Kole who put me in touch with Peter Fulton. After opening an expression of interest for the position, in the first Official Council Meeting Peter was voted in as the cradle coast rep.
2. O-week is fast approaching, and the council has been busying organizing promotional gear to raise awareness of the council. The aim for the promotional gear was long-time advertisement. As such we selecting long last product which will be regularly used, such as desk calendars and re-useable coffee mugs.
3. Working with the graduate research office in improving the electives. We have seen a change from the old all faculties do the same class to arts, science and medicine faculties being split and having individually tailored classes.

Current Projects

1. TasPostgrds aims to raise awareness of our council, informing students of the support, advice and social functions we can offer. After O-week from the 3rd of March onwards each morning a few members of the council will provide morning tea to postgrads with a department. During morning tea we will inform students of TasPostgrads, collect feedback about issues and ideas. We will also gain oral

feedback about the XGR electives and report this back to the Graduate Research Office.

2. We have been in contact with UTAS Alumni and we have decided to collaborate on an Alumni quiz night which will be held in April. The starting of TasPostgrads and Alumni collaborations is in the hope of setting up industrial internships and networks, so Postgraduate students may gain working experience and future working connections.
3. TasPostgrads is currently collaborating with University Friends to organize events for international postgraduates students.
4. Conferences are an important part of a PhD work. They allow networking and building presentation skills. The university has several conference funding options, but many students are unaware of these. Therefore the council plans on increasing the awareness of conferencing funding. Secondly some departments have greater conference funding than others, we plan on having a more equal basis for funding.

Future Actions

1. The Postgraduate Council plans on having a more active role in the GR conference this year. We are hoping to hold the conference at Sandy Bay campus rather than the art center, which many students said was inconvenient to get to and park. In addition, the council would like to see greater industrial support and sponsorship at the next conference.
2. It is currently difficult for full time funded students to go part time and still get funded. This is a problem to students wishing to go part-time for personal reasons and wanting to financially support themselves. The postgraduate council plans on talking to the Graduate Research Office about this issue.
3. In the near future we're going to start promoting for a President.
4. With the economy so falling, trying to secure a job after university is hard. Trying to find internships to gain work experience is also a difficult task. TasPostgrads plans on working with career services to further promote career services to postgrads.
5. The council plans on having discussion with Accommodation Services to talk about Postgraduate accommodation. Most postgraduate students are happy sharing houses with undergraduates. However, some students feel a more secure work and support environment would be achieved if some housing was available for only postgraduates.
6. Skills and networking lunches. Similar to last year TasPostgrads is going to continue the network lunches. During these lunches held once a month students will be able to learn skills such as presenting, developing a CV, and how to apply for a postdoc.



Actions Debrief

- . O Week
 - O week planning has been going on
 - O Week schedule as attached in Appendix A
 - O Week sign up sheets for each portfolio for greater involvement in TUU

- . Meet up for portfolio discussions (PD)
 - This allows for me to discuss with my committee members what their responsibilities are
 - There are still more PDs to do

- . SSAF
 - My committee has been tasked to organise their events as though SSAF has been approved so that they are not stagnant

My Plans Going Forward

- . Strategic Workshop
 - This is for the team to look at long term goals for the committee

- 2014 Timeline
 - Construct a yearly timeline in terms of events and initiatives

- Event Debrief Templates and Folders
 - This is so that every event has a folder of documents that can be kept and passed on to next year's committee
 - The debrief templates is to see where we've gone right and wrong and where we should be improving on

Appendix A

Date	Time	Venue	Event
Monday 17 Feb (Week 0)	11am- 2.30pm	Central Mall	EXPO - BBQ - Campus Tours
Monday 24 Feb	3pm- 6pm	Ref Steps	Back to School Barrel
Tuesday 25 Feb	8am- 10am	Menzies Centre	Breakfast
	12pm- 2pm	Conservatoriu m	Lunch BBQ
	12pm- 2pm	Ref Steps	Lunch BBQ
	11am- 2pm	Activities Centre	TUU Market Day
	4pm- 9pm	Central Mall	Night Market
Wednesday 26 Feb	2pm- 6pm	TUU Carpark	Clubs & Societies Day

Thursday 27 Feb	10am- 12pm	Ref Steps	Free Recovery Brunch
	12pm- 2pm	Arts School	Free Lunch
	7pm- 10pm	Uni Bar	Comedy Night
Friday 28 Feb	7pm- 1am	Uni Bar and outside	O Week Concert



Agenda Item 4.5
North Campus President'
Presenter: North Campus President

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Unable to attend today's meeting. Report will be presented on the next scheduled meeting.



Agenda Item 4.6
CC Campus President'
Presenter: CC Campus President

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I hope that everyone has had a refreshing break away from Uni, enjoying the Christmas and New Year holiday period with family and friends. Now it is time for us to get down to the serious tasks at hand in our roles on the TUU SRC at Cradle Coast Campus.

The State Council held its first informal council meeting on Monday 16th December 2013, via skype. The main topics of discussion were the change of branding of the University this year. The TUU also want to start to be more unified across the campuses when it comes to promotion of activities and the way we present ourselves as TUU members. Talk of 'O' week and orientation day. Discussions in relation to University Ordinances in relation to student societies. The next State Council meeting is scheduled for Monday 27th January.

SSAF Funding proposals have gone in for consideration to the submissions committee. They will hold their first meeting on Thursday 30th January. I will be attending this meeting, and will report back to council next meeting on the progress of our proposals for Cradle Coast.

Preparations are well underway for 'O' week 2014. It has been decided that we will attempt to have the same general theme across all campuses. The theme this year is Superheroes. We have some excellent activities planned for the whole of the week this year, with the approval to have a bus trip down to Launceston on the Thursday night for the Comedy and DJ night. The poster for 'O' week will be done shortly.

Orientation Day 2014, the TUU will be providing the barbeque lunch on campus with an information table that will need to be maned. Also assistance with setting up/down on the day.

The go ahead has been given for our Movie under the Stars night on Friday 7th March. I am in the final stages of confirming all the necessary arrangements for this night. We really need to promote this, so start letting your Cradle Coast students knows of this event now.

We will also be participating in the National Close the Gap Day on Thursday 20th March to promote Indigenous Health Issues. We need to decide other events that we wish to promote or celebrate this semester. It has been suggested that we try to hold a trivia night during second semester. I think this is a great idea.

We are having a guess how many jelly beans in the jar competition again this year for 'O' week, with Janez organising this for us. We will run it all of 'O' week, and announce the winner on Friday 28th February.

I have a meeting scheduled with the Vice Chancellor Professor Janelle Allison on the 20th February, at this meeting I plan on discussing with her in having more student representation on the various university committees. I will also be asking her more about the Makers workshop plans for UTAS. I will give a full report once I have had this meeting with her.

Facebook page is up and running and we really need to promote this to students, so invite as many students as you can to like our page.



Societies Day

Currently everything is in the process of being finalised for this day. Security, fencing, the clean up crew etc. has all been booked and now we are just waiting for the Clubs and Societies to fill in their forms so we know how many clubs and societies will be in attendance.

We are having the 'dry hour' from 2-3pm again and it would be great if SRC members that aren't on the BBQ could be in attendance to help police this hour that would be fantastic. We are hoping that all societies in the 'wet area' will have their alcohol in by 12 when the fences will be up. Also the SRC is organising volunteers for the morning to help set up which will be mightily helpful as it's quite a task.

One thing to note is that the decision has been made (following an incident last year) that any politicians in attendance must be linked to a society, otherwise they will be asked to leave. This is mainly due to us not wanting people just wandering around attempting to talk to students, as that is not what the day is about.

Other than this the day is pretty straight forward, obviously we need to ensure we look out for people who might have had a bit too much to drink and ensure that the societies are not breaking their RSA's. However, I cannot see this being much of an issue, all the clubs and societies know the deal and I think it should go off without a hitch.

SSAF Funding Consultation Meeting

This meeting was definitely an eye-opening experience but I'm glad I was able to be a part of it. From a Societies Council point of view we've done fairly well so far and should we receive the full funding that has been earmarked for the Council then I'll be quite happy as it will be an increase on the amount we received last year, which would be great as we have an increased number of societies to assist with funding. The rest of the meeting was definitely interesting, I would personally support a position where SSAF wasn't used to fund academic programs that should be funded through other means as this is not what SSAF was designed to do.



1. Working Party for encouraging Sporting Facilities and Clubs

This Working Party has been set up for encouraging sporting participation and club viability. Isaac and myself are suppose to report in the meeting on 11 Feb, how we propose to increase sports participation in UTAS.

UniGames

It is crucial to advertise about the Unigames as early as possible. On top of that it would be a great idea to come up with packages for students who want to go to the Unigames. This would entice them to go for the Unigames. A tentative package is set out below:

Colleges	Clubs
\$300 subsidy per person	\$300 subsidy per person
Full set uniform provided (top, shorts and socks)	Full set uniform provided (top, shorts and socks)
Transport within Melbourne to and fro games OR provide transport money to them	Transport within Melbourne to and fro games OR provide transport money to them
Cover of ground/court hire fees	Cover of ground/court hire fees

Further, to help clubs and colleges **raise funds for Unigames we will have a Sports Carnival**. Be as creative as possible. Each club has its own stall. \$100 will be given to each club who are going to unigames to set up. The rest of the clubs are still welcomed to come and set up but will not be given any start-up fee. (To be discussed and confirmed with Sports Council)

General Social Sporting

It has been an ongoing problem that students do not know how to join a Club or even what clubs the Uni offers after 'O week'. Thus, putting up posters in prominent locations in relation to sporting clubs availability will significantly increase student participation in sporting clubs. Further, as we speak a website is being set up where all the clubs particulars would be placed. Also, this year we are going to introduce a Sports newsletter that would feature what clubs we have and what they do.

Also, to organise more than one TUU Unigames (which is already being held in April) and more inter faculty and inter campus college social games. Further to support sporting clubs who want to organise sporting tournaments that target the student population at large.

2. 'O Week' Update

- Meeting up with Ingrid on 24th Feb to discuss layout.
- Dave is settling the bags to collect cans. Discuss how much should each bag should cost.

3. SAFF/ UniGym

Unigym is going to increase subsidy for clubs and put \$6,000 aside just for soccer club. This is still tentative and is still in discussion. If this goes through it would lift up a huge burden of Sports Clubs as they have give feedback that court hire is too expensive.

4. Plans for the year

- Release Quarterly Sports Newsletter
- Increase ranking in UniGames. This can only be done with proper support for students (Refer to packages for students) and early advertising

- Screen World Cup Finals and AFL Finals.
- Encourage Social Sporting throughout all Campuses.

It was noted during the report that the delay in the development of the TUU website had not been communicated to the President. This was a matter for concern given its relevance to the strategic planning of the Council and to the responsibilities of the Publications and Communications Officer.

Motion that the reports be received by Council.

Isaac

Debbie

Passed



Casual Vacancies

Motion to endorse the Returning Officer's proceeding to an online by-election for the position of Postgraduate President, Conservatorium of Music Representative, Publications and Communications Officer (South), Education Officer (North), Welfare Officer (North), Women's Officer (North), Clinical School (Health Science) Representative, Inveresk Representative, Rural Clinical School Representative, TIAR Representative, Education Officer (Cradle Coast), and Sports and Societies Representative (Cradle Coast).

Isaac

Saras

Passed

Redundancies and Alterations to Regulations

- State Council noted a wide range of general confusion relating to the portfolios of Sports Officer (South), Societies Officer (South), Sports Officer (North) and Societies Officer (North). These attitudes have been voiced by both staff and elected student representatives.
- It notes a high-degree of overlap between duties and responsibilities of these portfolios and the portfolios of the Statewide Sports Council President and Societies Council President.
- It extends this attitude to the portfolio of the Publications and Communications Officer (North), as part of a wider discussion around the key role that a Publications and Communications Officer plays, and the prominence that one ought to hold within the structure of the organisation.
- Consequently it was resolved that these positions be removed from the regulations.

Motion to amend the regulations to remove the positions: Sports Officer (South), Societies Officer (South), Sports Officer (North), Societies Officer (North) and Publications and Communications Officer (North) from the Regulations of the Tasmania University Union, Inc; further, that this be enacted with a grace period not preceding the vacating of any currently occupied positions'.

“.

Isaac

Shanty

Passed

- It was noted that the combined Sports & Societies Representative portfolio might have some benefit as a convening representative of the statewide councils.
- Further, that this portfolio might be more effective if maintained but emended to reflect a clearer purpose directed towards encouraging participation in clubs and societies, and the creation of new clubs and societies.

Motion to direct the President to develop a Position Description for a Sports and Societies Convener for both Cradle Coast and North SRCs, to be presented at the next meeting of State Council.

Isaac

Shanty

Approved



Agenda Item 5.2
Togatus Honoraria
Presenter: President

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- Following previous discussions of this topic, the President met with the Executive Officer and Development Administrator to discuss precedent and options for honoraria of Togatus staff for 2014.
- Factors taken into account included the TUU's financial position, both with respect to VSU and to its somewhat improved situation post-SSAF;
- The increased workload expectations for staff, in particular for the Editor-in-Chief and Sub-Editor (Magazine);
- Positions on State Council with equivalent or exceeding workplace requirements, and relative honoraria;
- Indexation;
- Budget-line constraints balanced with possible increased promotions revenue associated with increased publication run;
- The starting dates of the new staff.

It was resolved to recommend to the State Council the following figures, each of which represents a substantive increase on honoraria paid in 2013.

Recommendation:

- That the Editor-in-Chief be granted an honoraria of [REDACTED] plus superannuation;
- That the Sub-Editor (Magazine) be granted an honoraria of [REDACTED] plus superannuation;
- That the Sub-Editor (Website) be granted an honoraria of [REDACTED].
- That [REDACTED] be approved for reimbursement for student design (quoted at [REDACTED] x 10 issues).

Motion to receive and adopt the recommendations listed above.

Isaac

Shanty

Passed



Agenda Item 5.3
Representatives' Honoraria
Presenter: President

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Publications and Communications Officer (South)

Motion that the Publications and Communications Officer (South), Stephen McCallum, be approved the standard honoraria rate (totaling \$500 by November 30th) for his term in office, beginning January 20th, 2014, to be suspended at the opening of nominations for the 2014 by-elections.

Isaac

Saras

Passed

Postgraduate President

Motion that the acting Postgraduate President Debbie Baird-Bower be granted the full honoraria rate of the Postgraduate President for her term in office, beginning December 1st 2013 until the termination of their responsibilities as acting Postgraduate President.

Postgraduate Regional Representative (Northwest)

Motion that the Regional Representative (Northwest) be approved an honoraria of 82.5% (rounded up) of the full 12 month term honoraria, to reflect their assumption of office on February 3rd 2014.

Isaac

Sue

Passed



Agenda Item 5.4
NUS TAS Indigenous Officer Artwork
Presenter: President

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Artwork reflecting Indigenous Heritage and Custodianship

In my capacity as Secretary of the Tasmanian State Branch of the National Union of Students, I received at their last meeting (chaired at 3pm, February 10th 2014) a motion, moved by the State Aboriginal and Torres Strait Islander Officer Gene Stewart-Murray. The motion was as follows:

***Motion** that NUS State Branch call upon TUU state council provide funding to acquire Australian Geographic Indigenous language-map print artwork.*

Gene Stewart-Murray

Stephen McCallum

Passed

Given that the TUU does not currently operate an ATSI (Aboriginal and Torres Strait Islander) Department, this Council may adopt the view that it would be appropriate to receive in the interim reports and recommendations from the State ATSI Officer where necessary, in an advisory capacity. In this context, Gene seeks to improve the inclusivity of the TUU's spaces through the acquisition of an Australian Geographic print detailing indigenous languages across the continent.

- There was no opposition to the view outlined by the President; however
- A more accurate quote of costs was called for pending a motion of expenditure to approve the acquisitions.

Motion to direct the President to investigate costs associated with acquiring the prints for the Sandy Bay and Launceston campuses, and that these be returned to Council.

Sue

Saras

Passed



Agenda Item 5.5
Phone Budget for Campus President (CC)
Presenter: CC Campus President

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- Sue raised the issue of the lack of facilities for the Cradle Coast Campus President, as well as the costs involved in undertaking the role;
- In particular the lack of an office phone has resulted in personal phone use for work purposes;
- It was requested that State Council approve a sum budget to periodically reimburse costs of phone bills for Sue's term in office.
- There was general support for this request, however a more specific quote was requested to enable its approval as a motion.
- Action: That Sue provide State Council with a quote of monthly phone bills to calculate a total pool for reimbursement.



Agenda Item 6.1
Date of Next Meeting
Presenter: President

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The date of the next meeting will be **Monday, February 24th**, a planned informal (agenda less reports) to be held at 5:30pm in CC.A119, SB.MMLib.B106 and NHL.L172 via videolink.



Agenda Item 6.1
Close of Meeting
Presenter: President

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Motion that the meeting be closed.

Isaac

Saras

Passed

Meeting closed, 7:59pm.